



AGENDA

City Council Finance Committee

August 19, 2021

8:15am – 9:00am

Members: Mike Davis (Chairman), Wil Hampton, Greg O'Connor, Megan Wiles

8:15am – 8:25am	Claims Docket Review	A213 Conference Room
	Heather Trexler	
8:25am – 8:40am	2022 Budget Preparation Update	A213 Conference Room
	<i>Status update on 2022 budget preparation, in anticipation of budget introduction on September 14. Address committee member questions regarding fiscal plan update and departmental budget request presentations given on August 17.</i>	
	Jeff Spalding, Sam Beres	
8:40am – 8:40am	Fiscal & Debt Actions on Council Meeting Agenda – August 24	
	<ul style="list-style-type: none"> • <i>Ordinance #58-08-21, as amended (2nd Reading) – Additional appropriation to augment funding for premium pay for essential workers under the ARPA of 2021 (American Rescue Plan Coronavirus Local Fiscal Recovery Fund)</i> 	
8:40am – 8:45am	Review of Agenda Addendum	A213 Conference Room
	<i>Review changes from prior meeting.</i>	
	Jeff Spalding	
8:45am – 9:00am	Other Business at Discretion of Chairman	A213 Conference Room
	Mike Davis	

Additional Instructions

Supporting documents to be reviewed at the meeting:

- Claims Docket (*sent separately to members*)
- All documents for Fiscal & Debt Actions on Council Meeting Agenda
- Agenda Addendum

Potential Future Ordinances/Resolutions and Other Fiscal Matters

- **Elimination of Promotion Fund** – Since the Promotion Fund will be retired in 2022, and ordinance to eliminate it from the City Code will be forthcoming.
 - **New Annual Budget Ordinance** – Beginning with the 2022 annual budget ordinance, OFA will replace the Department of Local Government (DLGF) budget ordinance template with a more customized ordinance that more clearly presents the City's proposed budget, yet still meets the DLGF requirements.
Note: This remains a goal, but may be postponed until 2023.
 - **Administration of Debt Service Funds Ordinance** – Establish in City code the authority of the Controller to create and terminate debt service funds, as necessary, to properly account for the receipt and expenditure of debt levy tax revenue.
 - **Administration of Debt Proceed Funds Ordinance** – Establish in City code the authority of the Controller to create and terminate debt proceed funds, as necessary, to properly account for the receipt and expenditure of proceeds from tax-supported (e.g. property tax, LIT, etc.) bond issues.
 - **City Code Revision: OFA Matters** – Topics include: a) clarify funding and purpose of Promotional Fund; b) update credit card use authorization/restrictions; c) establish travel policy; and c) update procurement process requirements.
-

ORDINANCE NO. 58-08-21, AS AMENDED
ADDITIONAL APPROPRIATION ORDINANCE

149 AMERICAN RESCUE PLAN CORONAVIRUS LOCAL FISCAL RECOVERY FUND

WHEREAS, certain fiscal demands have developed since the adoption of the current Civil City annual budget so that it is now necessary to add appropriation authority from available unappropriated reserve balance in a fund.

WHEREAS, the American Rescue Plan Act of 2021, hereafter “the Act”, allows City’s to provide premium pay to essential workers from monies received under the Act.

WHEREAS, the Common Council has established, via Resolution RC-44-21, that premium pay for essential workers is a planned use of the monies received under the Act.

WHEREAS, the rate of premium pay is set at \$2 per hour for certain hours worked by City employees during the COVID-19 public health emergency.

WHEREAS, after verification of eligible employee work hours, the actual cost for the premium pay is more than previously estimated and the revised amount is detailed, by department, in Exhibit A attached.

WHEREAS, the State Board of Accounts (SBoA), under State Examiner Directive 2021-1, has directed all cities to establish a separate American Rescue Plan Coronavirus Fiscal Recovery Fund, hereafter “the ARPA Fund”, for receipt and expenditure of monies received under the Act.

WHEREAS, State Examiner Directive 2021-1 further mandates that that all monies held in the ARPA Fund must be appropriated by the local fiscal body before being expended.

WHEREAS, this is a request to increase appropriation authority for a non-recurring purpose that does not increase the base budget.

NOW, THEREFORE, to address such demands for the American Rescue Plan Coronavirus Local Fiscal Recovery Fund:

Section 1. BE IT ORDAINED, by the Common Council of the City of Noblesville, Indiana, that, for the obligations of the Civil City, the following appropriation increases be executed:

INCREASE		
Department/Sub-Fund:	000	Non-Departmental
Expenditure Series:	100	Personal Services
Appropriation Amount:	\$60,000	

Section 2. BE IT ORDAINED, by the Common Council of the City of Noblesville, Indiana, that, for the appropriation increase described above, the Controller may transfer portions of the same amount to various departments, as necessary, to cover their costs for the premium pay without further action by the this body.

INTENTIONALLY LEFT BLANK

Approved on this _____ day of _____, 2021 by the Common Council of the City of Noblesville, Indiana:

AYE

NAY

ABSTAIN

	Brian Ayer		
	Mark Boice		
	Michael J. Davis		
	Wil Hampton		
	Gregory P. O'Connor		
	Darren Peterson		
	Pete Schwartz		
	Aaron Smith		
	Megan G. Wiles		

ATTEST: _____
Evelyn L. Lees, City Clerk

Presented by me to the Mayor of the City of Noblesville, Indiana, this _____ day of _____, 2021 at _____ .M.

Evelyn L. Lees, City Clerk

MAYOR'S APPROVAL

Chris Jensen, Mayor

Date

MAYOR'S VETO

Chris Jensen, Mayor

Date

ATTEST: _____
Evelyn L. Lees, City Clerk

Exhibit A

Premium Pay for Essential Workers

Cost by Department

Fund: 149 - Coronavirus Local Fiscal Recovery					
Increase					
Dept Code	Dept Name	Exp Series	Original Calculation	Updated Calculation	Difference
001	Maintenance	100	\$ 11,621	\$ 11,941	\$ 320
002	Mayor Office	100	\$ 13,647	\$ 13,647	-
003	Finance & Accounting	100	\$ 13,647	\$ 13,647	-
004	Police	100	\$ 228,825	\$ 232,414	\$ 3,590
005	Fire	100	\$ 336,358	\$ 345,832	\$ 9,474
006	Planning	100	\$ 26,761	\$ 30,468	\$ 3,707
007	Court	100	\$ 5,480	\$ 5,118	\$ (362)
008	Information Technology	100	\$ 3,412	\$ 3,412	-
010	Human Resources	100	\$ 6,824	\$ 6,824	-
011	Economic Development	100	\$ 6,610	\$ 5,118	\$ (1,493)
012	Legal	100	\$ 1,706	\$ 1,706	-
014	Clerk	100	\$ 1,706	\$ 1,706	-
020	Park	100	\$ 37,878	\$ 54,493	\$ 16,615
021	Park/Golf	100	\$ 10,171	\$ 19,788	\$ 9,617
022	Park/Rec	100	\$ 9,597	\$ 16,311	\$ 6,714
024	Engineering	100	\$ 22,283	\$ 22,469	\$ 186
025	Street Maintenance/Admin	100	\$ 62,940	\$ 76,539	\$ 13,599
030	Utility Admin	100	\$ 3,412	\$ 3,412	-
031	Utility Billing	100	\$ 8,530	\$ 8,530	-
032	Utility Stormwater	100	\$ 3,616	\$ 4,199	\$ 583
033	Utility Sewer	100	\$ 17,166	\$ 15,529	\$ (1,637)
034	Utility Plant	100	\$ 19,265	\$ 19,758	\$ 493
Total			\$ 851,455	\$ 912,860	\$ 61,405