



NOBLESVILLE PLANNING DEPARTMENT

16 S. 10th Street, Suite 150 Noblesville, IN 46060
phone: 317-776-6325 www.cityofnoblesville.org/planning

FENCE PERMIT CHECKLIST

A. APPLICANT SUBMITTAL REQUIREMENTS:

- A completed application form
- A check in the amount of \$25
- A signed and notarized Waiver of Liability
- A site plan showing the location of the fence

B. PROCESSING:

1. Application must be date stamped on the date received.
2. Fence permit review time is seven to ten (7-10) business days of receipt of a fully completed application, and the applicant will be notified by email (or phone if requested) if more information is requested. Applicant will be notified upon denial of a permit, and the reasons for the denial.
3. Fence permit resubmittals may be submitted at any time and will be reviewed accordingly.

C. FEES: A non-refundable fee of \$25 shall be paid when the application is submitted.

D. FOR INFORMATION & QUESTIONS:

City of Noblesville, Department of
Planning & Development
16 South 10th Street, Suite b140
Noblesville, IN 46060
Phone: (317) 776-6325
Fax: (317) 776-4638
www.cityofnoblesville.org/planning



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Date Stamp
Office Use Only

APPLICATION - FENCE PERMIT

APPLICATION NUMBER: _____

1. PROPERTY INFORMATION

Property location: _____

16-digit parcel ID: _____

2. APPLICANT INFORMATION

Applicant's name: _____ Contact name: _____

Applicant's address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email address: _____

3. OWNER INFORMATION

Property owner's name: _____

Property owner's address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ Email address: _____

4. FENCE INFORMATION

Fence height: _____ Fence color: _____ Fence material: _____

5. ATTEST & SIGNATURES

I attest that all of the above information is true and correct to the best of my knowledge and belief. I understand that any materially false, misleading, or incomplete statement on this Application shall constitute grounds for denial of this Application and/or revocation of my Permit.

Signature of Applicant

Name printed

OFFICE USE ONLY

Fence: Approved Denied

Date reviewed: _____

Zoning District: _____

TOTAL FENCE PERMIT FEE: _____

Reviewed by: _____

Receipt #: _____

Date issued: _____

WAIVER OF LIABILITY CONCERNING EASEMENT
ENCROACHMENTS BY FENCES AND/OR LANDSCAPING

_____ and _____, (“the Landowners”) on behalf of themselves, their heirs, assigns, and successors in title to the following described property acknowledge as follows:

1. The Landowners acknowledge that they are the owners of the following described real property:

(LEGAL)

(hereinafter referred to as “the Real Estate”).
2. The Landowners have applied to the City of Noblesville (“the City”) for a permit to construct a fence and/or landscaping upon the Real Estate.
3. The Landowners further acknowledge that the City will not inspect the location of the fence and/or landscaping and, therefore, does not represent or warrant that the fence and/or landscaping is, or will be located within the boundaries of the Real Estate, or that the fence and/or landscaping will not encroach into, or across, any easement which restricts the use of any part of the Real Estate.
4. The Landowners, therefore, acknowledge that to the extent any part of a fence and/or landscaping encroaches upon a drainage, utility, or other easement, the City or any utility or unit of government benefited by such a easement may:
 - a. Require the fence and/or landscaping to be removed upon three (3) days of written notice,

- b. In the event of an emergency, remove the fence and/or landscaping without notice;
 - c. In the even the fence and/or landscaping is not removed, the utility or unit benefited by the easement, their agents and contractors may remove the fence and/or landscaping, and cause the materials of the fence and/or landscaping to be stacked upon the lot of the applicant.
- 5. The Landowners release any utility or unit benefited by any such easement, their contractors, agents and assigns, from any liability to the landowners, their assigns or successors in title, for the removal, damage, or destruction of the fence and/or landscaping.
- 6. The Landowners releases the City, the Department of Planning and Development of the City, and the City Engineering Department from any liability for failure to inspect the location of the fence and/or landscaping to determine that it is constructed within the boundary of the lot, or within an easement.
- 7. Nothing herein shall be construed as relieving any applicant from the obligation of seeking an Encroachment Permit from the Hamilton County Drainage Board in the event any easement is part of a regulated drain pursuant to Indiana Code 36-9-27.

ALL OF WHICH IS ACKNOWLEDGED by the undersigned Landowners this ____ day of _____,
20____.

LANDOWNERS

By: _____

Printed: _____

By: _____

Printed: _____

STATE OF INDIANA)
)SS:
COUNTY OF HAMILTON)

Subscribed and sworn to before me, a Notary Public this ____ day of _____, 20____,
personally appeared the within named _____ and _____, as Landowners,
and acknowledged the execution of the foregoing document.

WITNESS my hand and official seal this ____ day of _____, 20____.

Printed Name
My Commission Expires _____

Notary Public
Residing in _____ County

I affirm, under the penalties of perjury, that I have taken reasonable care to redact each social security
number in the document, unless required by law.

Michael A. Howard

This instrument prepared by Michael A. Howard, 694 Logan Street, Noblesville, Indiana 46060,
773-4212.