

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
JANUARY 29, 2019**

The Board of Public Works and Safety met in regular session on Tuesday, January 29, 2019. President Jack Martin called the meeting to order at 9:00 a.m. pursuant to public notice with the following members present: Lawrence Stork and Robert J. Elmer.

Also present were City Clerk Evelyn Lees, Deputy Clerk Charlene Cummings, department directors, staff, and interested citizens.

APPROVAL OF MINUTES: JANUARY 15, 2019

Mr. Stork moved to approve the minutes as presented, second Mr. Elmer, three aye.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

There were no comments by citizens present.

APPROVAL OF AGENDA

Mr. Stork moved to approve the agenda as presented, second Mr. Martin, three aye.

Ms. Lees stated City Attorney Michael Howard was absent from the meeting due to illness, but he sent word that he has reviewed all of the items on the agenda.

NEW ITEMS FOR DISCUSSION

- #1 BOARD TO CONSIDER AN AIR SAMPLE SERVICE AGREEMENT WITH PRO AIR MIDWEST, LLC (DEPUTY CHIEF CHRIS GELLINGER)

Chief Gellinger requested approval to renew the air sample service agreement with Pro Air Midwest, LLC. Mr. Stork asked if the cost was the same as last year. Chief Gellinger replied it is the same. Total cost for all testing and maintenance is \$4,565.00. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

- #2 BOARD TO CONSIDER APPROVAL OF AN EXTENSION OF THE LANDSCAPING CONTRACT WITH J&M LANDSCAPING SOLUTIONS, LLC FOR 2019 (PATTY JOHNSON)

Ms. Johnson requested approval to extend the 2018 contract with J&M Landscaping Solutions, LLC. Ms. Johnson stated when the contract was bid last year, quotes for 2019 and 2020 were included so that the contract could be extended if performance was satisfactory. She stated she has been very pleased with their work and requested to extend the contract for another year. She stated a few more locations have been added to the contract, but the additions are far less than 20 percent of the previous contract. If the additions were more than 20 percent of the 2018 contract, the project would have to be rebid. She stated the amount of the contract has been budgeted. The total cost of the contract is \$136,839.01. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

- #3 BOARD TO CONSIDER APPROVAL OF AN EXTENSION OF THE MOWING CONTRACT WITH J&M LANDSCAPING SOLUTIONS, LLC FOR 2019 (PATTY JOHNSON)

Ms. Johnson requested approval to extend the 2018 contract with J&M Landscaping Solutions, LLC for the 2019 Right of Way Mowing Contract. Ms. Johnson stated the situation is essentially the same as for the last item. She stated she has been extremely satisfied with their work. She stated a few more locations have been added to the contract, but the additions are less than 20 percent of the previous contract. She stated the amount of the contract is included in the budget. The total cost of this contract is \$146,793.24. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
JANUARY 29, 2019, PAGE II**

**#4 BOARD TO CONSIDER BIOSOLIDS FACILITY PLAN (STUDY) FOR THE
WASTEWATER TREATMENT PLANT (RAY THOMPSON)**

Mr. Thompson requested permission to commission a study by American Structurepoint of the biosolids produced at the Wastewater treatment facility. The cost of this study is not to exceed \$139,000.00. He stated the Utility's permit to discharge into White River from 2011 through 2015 required monitoring of phosphorus levels. He stated the current permit (2016 through 2021) requires removal of phosphorus to below one part per million, which creates more biosolids. He stated every treatment plant struggles with disposal of biosolids, and now the volume of biosolids is increasing. He stated the Utility needs to study the best way to dispose of these biosolids in order to prepare a Capital Improvement Plan for the next 20 years. He stated there are many by-products of these biosolids that could be put to different uses. He stated we already use methane to fuel boilers, and other uses could be micro turbines to generate electricity or recycled compressed natural gas to power vehicles. He stated the study will help determine the best, most cost-efficient solution for the future. He stated the goal is to try to re-coup some benefits from the biosolid waste. He stated currently the biosolids are stored for a period of time and then transferred to a landfill. Mr. Thompson stated if the biosolids are high enough quality, there are for-profit companies that process the biosolids into bagged fertilizer at their expense. Mr. Stork asked if biosolids used to be called sludge. Mr. Thompson replied yes, that is correct. Mr. Stork asked what struvite is. Mr. Thompson replied struvite builds up in the pipes and has to be removed. He noted the struvite contains phosphorus that could be removed and processed into fertilizer. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

**#5 BOARD TO CONSIDER APPOINTMENT OF ENFORCEMENT OFFICERS
FOR TICKETING (DENISE ASCHLEMAN)**

Ms. Aschleman stated in March 2002, the City Council approved Ordinance #6-3-02 that allows department directors or their designated employees of the City of Noblesville to write tickets. She stated at the beginning of the year, the Planning Department added an additional code enforcement officer. She stated Planning Director Sarah Reed would like to appoint Justin Hubbard as an Enforcement Officer able to write tickets. Mr. Stork asked how many Enforcement Officers are in the Planning Department. Ms. Aschleman replied there are currently five allowed to write warnings and tickets to be heard in City Court. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

**#6 BOARD TO CONSIDER RENEWAL OF PERMISSION TO PERFORM
RESTORATION WORK AT RIVERSIDE CEMETERY (EVELYN LEES)**

Ms. Lees stated Michael and Nicole Kobrowski have been very helpful in sharing their knowledge of cemetery preservation; Ms. Kobrowski helped reset fallen headstones during SERVE Noblesville last summer. She stated last year the Board gave permission for the Kobrowskis to perform restoration on old headstones at Riverside Cemetery, but that permission expired on December 31, 2018. She stated the Kobrowskis have asked to renew their permission to perform restoration work.

Nicole Kobrowski of 17272 Futch Way, Westfield, addressed the Board. She stated they have formed a 501(c)(3) organization called Indiana Cemetery Works to provide cemetery preservation services. She stated she hopes to educate others on proper techniques for cemetery restoration and preservation. She stated their group only works on limestone and marble headstones; they would hire another expert to work on any metal or zinc markers. She stated they are currently working with multiple groups, including the Randolph County Infirmary. She stated they hope to work with the Hamilton County Probation Department to provide teams of workers. She stated they will communicate with the City before bringing anyone into the cemetery to work. She stated all volunteers must sign a waiver of liability. Mr. Stork asked if they currently run background checks on their volunteers. Ms. Kobrowski stated that they have not in the past, but because of the opportunity to work with Hamilton County Probation, they may have to start doing this in the future. Mr. Martin thanked Ms. Kobrowski for her work at the cemeteries. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
JANUARY 29, 2019, PAGE III**

- #7 BOARD TO CONSIDER A PROFESSIONAL SERVICES PROPOSAL WITH CHRISTOPHER B. BURKE ENGINEERING, LLC FOR A DRAINAGE IMPROVEMENT STUDY FOR THE WELLINGTON HEIGHTS SUBDIVISION (TIM STOTTMMEYER)

Mr. Stottlemeyer requested approval from the Board for a professional services proposal from Christopher B Burke Engineering, LLC related to drainage issues in the Wellington Heights subdivision. He stated the City annexed the subdivision approximately 12 years ago; there were drainage issues at that time, and they have not improved since then. He stated action will need to be taken, and the study will help determine the best approach. Mr. Stork asked if the homes were originally built to specifications. Mr. Stottlemeyer replied yes, but they were built in the 1960s with an open conveyance drainage system consisting of ditches, culverts, and some pipes. He stated because of the growth along 146th Street and some other factors, there is more water than the system was designed to manage. The cost is not to exceed \$23,400.00. Mr. Stottlemeyer noted there were no mistakes in the original construction; over time as the surroundings changed, problems have developed that need a solution. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

- #8 BOARD TO CONSIDER SUPPLEMENTAL AGREEMENT FOR CONSTRUCTION INSPECTION FOR 19TH AND PLEASANT STREETS ROUNDABOUT (EN-197) (JIM HELLMANN)

Mr. Hellman stated in 2014 the City was approved for 80 percent federal funding through the Metropolitan Planning Organization (MPO) for construction of the roundabout. He stated the Board approved an agreement with INDOT on June 9, 2015. He stated an inspection agreement with USI Consultants was approved in July 2017 for \$128,500.00. He stated INDOT let the project, and the contractor took longer to construct the roundabout than was agreed to. He stated the extra time required additional inspections. He stated the supplemental agreement covers the extra inspections and will not exceed \$16,000.00. He stated he will request 80 percent funding for the supplemental agreement. He noted they have assessed liquidated damages from the contractor of \$15,000.00, but the contractor has appealed to INDOT, which will negotiate the final cost. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

- #9 BOARD TO CONSIDER ACCEPTANCE OF RIGHT-OF-WAY FOR MIDLAND TRACE TRAIL (JIM HELLMANN)

Mr. Hellmann presented a deed for right-of-way from the Woodrum property for the Midland Trace Trail. Mr. Hellmann stated this is the last parcel of land needed for the project. He stated he expects the project to bid soon. Mr. Stork pointed out a mistake on the Warranty Deed, which states 1.00 instead \$1.00. Mr. Stork moved to approve as requested subject to the correction as noted, second Mr. Elmer, three aye.

- #10 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR BIDS FOR MIDLAND TRACE TRAIL – PHASE III (EN-180-22) (ANDREW RODEWALD)

Mr. Rodewald stated the City has built the Midland Trace Trail from Gray Road to Willowview Road, including a trail head at Hazel Dell Road. He stated Phase III of the trail will continue from Willowview Road east along the rail corridor, then turn north through City owned property and tie into the intersection of State Road 32 and Hague Road. He stated the trail will then connect to the Downtown trail system. He stated a bid opening is anticipated in February, with construction completed by September. Mr. Elmer asked if there is a pond beside the trail. Mr. Rodewald responded there is a wetland area to the east of the trail that was noted by the engineer on the project and will be avoided. He noted there is a natural break in the tree line that the trail will go through. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
JANUARY 29, 2019, PAGE IV**

- #11 BOARD TO CONSIDER RELEASE OF VARIOUS PERFORMANCE BONDS AND ACCEPTANCE OF MAINTENANCE BONDS INCLUDING HMA SURFACE AND COMMON AREA SIDEWALK IN LAKE FOREST, SECTION 3 (BRIAN GRAY)

Jayne Thompson requested release of the performance bonds covering erosion control, HMA surface, monumentation, common area sidewalks, and common area trees; and acceptance of the maintenance bonds covering HMA surface, common area sidewalks, and common area trees for Lake Forest, Section 3. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

- #12 BOARD TO CONSIDER EROSION CONTROL PERFORMANCE BOND REDUCTION FOR BLUE RIDGE CREEK, SECTION 1 (BRIAN GRAY)

This request is for the erosion control bond approved for reduction by the Noblesville MS4. The bond is to be reduced to \$10,000.00. The new bond amount, determined by MS4, is based on the percentage of construction activities complete, the number of single-family lots complete, the total acreage initially disturbed, and percentage of vegetation established to date for Blue Ridge Creek, Section 1. Mr. Stork moved to approve as requested, second Mr. Elmer, three aye.

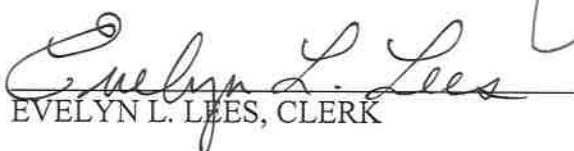
ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 29th day of January, 2019, Mr. Stork moved to adjourn the meeting. Mr. Martin adjourned the meeting.



JACK MARTIN, PRESIDENT

ATTEST:



EVELYN L. LEES, CLERK