

Supplemental Sanitary Sewer Permit Form
Required For All Permit Applications
(* Except Single Family Residence)



GENERAL INFORMATION

Common Name/Business Name: _____

USE Applicant shall fill in information pertaining to proposed tenant/development's use(s).

Church Sq. Ft. _____ No. of Employees: _____ Warming Kitchen *Full Kitchen Day Care

Day Care No. of Faculty: _____ No. of Students: _____ Food Service: *Yes No

Dentist Sq. Ft. _____ No. of Chairs: _____ No. of Dentists: _____ No. of Den. Tech.: _____ No. of Support Staff: _____

Food Service or Restaurant Sq. Ft. _____ No. of Seats: _____ *Grease Trap Size: _____ gal (see below)

Medical Sq. Ft. _____ No. of Dr. _____ No. of Nurses: _____ No. of Support Staff: _____

Multifamily Building (Non-duplex) No. of 1 _____ No. of 2 _____ No. of 3 _____
 Bedrooms Bedrooms Bedrooms

Office Sq. Ft. _____ No. of Employees: _____

Retail Sq. Ft. _____ No. of Employees: _____ Food Service: *Yes No

School Sq. Ft. _____ No. of Students: _____ Food Service: *Yes No

Warehouse Sq. Ft. _____ No. of Employees: _____

Notes:

1. Applicant shall submit construction drawings to verify square foot areas (Sq. Ft.). (Upon request, plans will be returned to applicant once permit has been approved.)
2. Square feet (Sq. Ft.) area only applies to interior area of the proposed building.
3. Applicant shall have letter submitted to Department of Engineering on tenant's letter head specifically stating the maximum number of persons (i.e. employees, students, doctors, etc.) working at one time or shift. Letter must be signed by an authorized person of said company/agency. (Letters may be faxed.)
4. Any room that is not a restroom, kitchen, and/or living/family room is considered a bedroom. Multifamily dwellings, for sanitary sewer permitting purpose only, is only limited to one living/family room per unit. All other rooms are considered bedrooms, including flex rooms.

SPECIAL ITEMS

***Grease Trap**

Is the proposed tenant/project a grease producer? Yes No
 (i.e. – food preparation, automotive maintenance, etc.)

If **Yes**, a grease trap is required.

Notes:

1. Minimum 1000 gallon grease trap.
2. Submit sizing calculations, based on use, for grease trap by a registered design professional (P.E., L.S., Architect).
3. Design professional to determine appropriate industry accepted method for grease trap size calculation.

IDEM Permitting

Does this project extend a sanitary sewer main? Yes No

If **Yes**, was a permit received from IDEM? Yes No

If **Yes**, Permit Number: _____

 Signature Title Date Owner Authorized Agent

I certify that I am the owner; or a licensed financial officer or a licensed design professional working as an authorized agent on behalf of the owner. I certify that the above information is true and accurate, any misrepresentation or incorrect information may result in the delay of release of said permit.

To avoid delays in the permitting process please complete this supplemental form at the time filling the Sanitary Permit or forward this form the same day as filing the permit. All the above required information, related documents such as letters and construction plans, fees, and other miscellaneous items shall be submitted and/or paid prior to the release of said permit.

Office Use Only
SS Permit No.: _____