



Noblesville Parks and Recreation Board Minutes September 6, 2017

MEMBERS PRESENT: Steve Rogers, Todd Thurston and Carl Johnson.

OTHERS PRESENT: Brandon Bennett, Director; Mike Hoffmeister, Asst. Director; Sherry Faust, Board Secretary; Nichole Haberlin, Recreation Dept.; Mary Sue Rowland, City Council Representative; Juan Diaz, Student representative; Andy Card and Mike Klipsch, Fieldhouse Developers; Steve Cook, Deputy Mayor.

CALL TO ORDER: Meeting was called to order by Vice-President Rogers at 6:05pm.

APPROVAL OF AGENDA: Vice-President Rogers asked if there were any other additions or deletions to the agenda. Vice-President Rogers asked for the approval of the Agenda as presented. Mr. Todd Thurston moved to approve the Agenda as presented and Mr. Carl Johnson seconded this motion. No further discussion was held and the motion passed unanimously.

APPROVAL OF MINUTES of August 2, 2017 and August 11, 2017 Board Meetings. Vice-President Rogers asked for the approval of the August 2, 2017 and August 11, 2017 minutes. Mr. Johnson moved to approve the minutes for the August 2, 2017 and August 11, 2017 Board meeting as presented and Mr. Thurston seconded this motion. No further discussion was held and the motion passed unanimously.

FINANCIAL:

1. **Approval of Claims** for September 12 and September 26, 2017. Mr. Johnson moved to approve the claims as presented totaling \$54,480.55. Mr. Thurston seconded this motion and the motion passed unanimously.
2. **Transfers and Appropriations:** Mr. Bennett said this would be under New Business.

REPORTS

- **Recreation Report**

Ms. Nichole Haberlin said this was around the end of summer report. She then reviewed her report that was in the Board packet. (Staff Report Attached)

- **Director of Golf Report**

Mr. Mike Hoffmeister distributed Mr. Deakyne's revenue report to the Board in the absence of Mr. Deakyne. Mr. Hoffmeister said August was a very good month and it was a very dry month which helps the golf operation. He reported that Fox Prairie was up just under \$21,000.00 from 2016 and was the best August since 2008 which was around \$97,000.00 and this 2017 August is \$94,385.00. Mr. Hoffmeister said at Forest Park the revenue was up \$6,500.00 from August of 2016. Mr. Hoffmeister wanted to let the Board know that Greg Gegogaine has done a fantastic job in bringing Number 8 back which was flooded for about two months. And now looks like it was never flooded. Mr. Hoffmeister said through August both courses are up over last year, which is another thing to note. He said he hoped September continues with the good weather. Mr. Hoffmeister said September was going to be a busy month, as it is picking up some events that were rain outs earlier in the year.

- **Assistant Director Report**

Mr. Hoffmeister reported that the year to date attendance, not including the Farmers Market, the Parks special events were just over 71,000 people. Mr. Hoffmeister then reviewed the upcoming events listed on the bottom of the agenda.

OLD BUSINESS

1. Finch Creek Park Update with presentation from Field house developer

Mr. Bennett reported to the Board that this evening they were being given an update on the Fieldhouse at Finch Creek Park.

Mr. Andy Card gave a Power Point Presentation to the Board. In Mr. Card's presentation he mentioned that they were way above their budget and were having to secure four different lenders in order to build this state of the art fieldhouse for the \$18.7 million dollar project. This will be the largest youth indoor athletic facility in the country as far as he knows and will certainly be one of a kind with the Game On space. He said they were schedule to close with all the lenders on September 29th and would be ready by September 30th to start construction. They are looking at opening in mid to late August 2018, if they stay on the present construction schedule. Discussions were held.

NEW BUSINESS

1. Board to consider additional appropriations to NRO budget for funding of an ice skating rink at Federal Hill Commons

Mr. Bennett said this request comes before the Board after the Board of Public Works approved a lease with Magic Ice USA to install an ice skating rink at Federal Hill Commons in the Market Plaza as it was designed. It is for this season. (Staff Report Attached)

Vice-President Rogers asked for a motion to approve the additional appropriation. Mr. Johnson moved to approve the additional appropriation for \$100,000.00 into the NRO account as presented and Mr. Thurston seconded this motion. No further discussion was held and the motion passed unanimously.

2. Board to consider contract with Peterson Architecture for Shelter 3 replacement designs

Mr. Bennett reported that this is a budget item and the department wants to replace only the shelter itself and not the concrete pad. (Staff Report Attached)


Vice-President Rogers asked for a motion to approve the contract. Mr. Thurston moved to approve the contract with Peterson Architecture as presented and Mr. Johnson seconded this motion. No further discussion was held and the motion passed unanimously.

With no other business to discuss, Mr. Todd Thurston made a motion to adjourn and Mr. Carl Johnson seconded this motion. Vice-President Rogers adjourned the meeting at 7:20 PM.

Respectfully Submitted


Sherry L. Faust, Secretary

Approved


Scott Noel, President

Next meeting: Wednesday, October 4, 2017, 6PM, The Green Room @ Federal Hill Commons



NOBLESVILLE PARKS AND RECREATION REPORT AUGUST 2017

Enrollment: We had 152 participants in our programs this month with 25 classes offered. 18 classes ran. This is a decrease in participation from last month of 3 participants, and an increase of 26 participants from August, 2016. These participation numbers are constant with tradition of student returning to school and families wanting to get the hang of new schedules before enrolling in extra activities. The Family Camp Out and Movies in the park have been very successful this month with about 50 participant at the camp out and movies averaging between 175 and 200 each movie.

Summer Event Recap:

Season Event Cost	\$110,359
Sponsorship	\$60,075.00
Park Event	39
Park Events left	8
Total Participants	70,345
Total Events with Parks	101

Noble Kids Camp	Total
Unique Users	326
Participation	628
Net	\$22,527.16

Recreation Annex Rentals	(July 1, 2017 – Present)	Reserved
Atrium/Auditorium	\$1,255 40% =	\$502
Auditorium Staffing	\$397.50 0% =	\$637.50
Gyms	\$13,415.26 50% =	\$6,707.63
Gyms	\$0 80% =	\$0
Gross	Parks	\$7,847.13 Parks Net

POS Pickleball	(September to Present)
Kick Off Tournament	September 8 th
Fall Hours will be set after Labor Day	Mon, Wed, Fri 9am-12noon
Nights and Weekends	(will be set before October)

Rec2Go

August 12	Rec2Go	Dillon Park PAN
August 12	Bubble Soccer	Dillon Park PAN
Sept 9	Bubble Soccer	Birthday Party
Sept 14	Bubble Soccer	High School Field Trip
Sept 19	Bubble Soccer	High School Field Trip
Sept 28	Bubble Soccer	High School Field Trip

Program Enrollment Numbers

Program	Days/Date	Time	Location	Enrollment	
Adult					
Social Dance	Mondays	6:30-9:15pm	Inn-Main	16	-2
Fitness					
Yoga	Mon-Thurs	Various	Lodge	13	+3
Pilates	Mon & Wed	Am-PM	Inn	7	0
Boot Camp	Mon & Wed	6:30-7:30pm	NWMS	11	+4
Youth Programs					
Breaking Dancing	Monday	5:30-6:25	Annex	8	+3
Tumbling	Tuesdays	5:30-6:15pm	Lodge	5	-6
Karate	Tuesday	6:00-6:45p	Inn	3	+1
Fencing	Saturdays	1:00-2:00p	Annex	0	
Lego League	Mon or Wed	6:00pm-7:00pm	Lodge	0	0
Parent Night Out	Wed & Fri	6:00pm-9:00pm	Lodge	4	-4
Safe Sitter	Saturday	9:00am-3:00pm	Lodge	16	+1
Little's	Wed	10am-11am	Lodge		Not Offered
Little Kicker Soccer	Monday	5:30-6:15p	Dillon	7	-11
Little Hitters T-Ball	Monday	6:30-7:15p	Dillon	6	-6
Mini Yogis	Tuesdays	5:30-6:15pm	Forest	2	-1
Family					
Family Campout				40-50	
Movies					
			Total	152+	

Nichole Haberlin, Recreation Director & Lorna Steele Assistant Recreation Director

Noblesville Park Board

Wednesday, September 6, 2017

Subject: Board to consider additional appropriation to NRO budget for an ice skating rink at Federal Hill Commons.

Applicant: NA

Agenda Item: New Business 1

Summary: Board to consider an additional appropriation to the 110-02 NRO to lease for a turnkey skating operation at Federal Hill Commons in the Market Plaza for November through January.

Recommendation: Staff recommends approval of the additional appropriation as provided.

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
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Park Terms and Definitions:

Summary:

The Noblesville Parks and Recreation Department is requesting to lease a fully functional ice skating rink to be installed at Federal Commons for a winter amenity for the public to use from mid-December to early January. The park was designed for this function and all of the infrastructure is in place to accommodate the rink including its own separate power. The Lease agreement allows Magic Ice, USA to install a 50' x 80' fully functional Ice skating rink. The rink will be installed and removed by Magic Ice and will be operated by Noblesville Parks Department. Cost of the rink and associated equipment including 300 pairs of rental skates is \$100,000. Noblesville Parks will charge for skate time and skate rental to recover anticipated costs. The Park Board is being asked to appropriate \$110,000 to fund the operation through the NRO account and will return revenues to the NRO account as they are received. We are also seeking local sponsorship to help offset costs. The lease has been approved by the Board of Public Works and discussed with council members for their support. Lease highlights include:

Magic Ice will provide the following:

- A 50' by 70' ice rink pumping grid, including all header piping and plumbing transmission piping from the rink to the refrigerator system, which shall not be locate more than 50 feet from the rink.
- 100 ton air-cooled refrigeration system and pump; suitable for making ice.
- Ice Maintenance tools.
- Insulation and/or vapor barriers.
- Module dasher board and railing system.
- Secondary refrigerant cooling liquid.
- Ice painting equipment and supplies.
- 300 rental skates.

- All tools supplies and equipment necessary for installation and removal of the equipment.
- All transportation and freight to and from the site.
- Professional installation supervisor.
- Professional refrigeration technician at installation.
- Travel expenses for all out of town professional personnel for installation and removal.

Noblesville Parks will provide:

- Connection to a power source to achieve continuous three phase 480 volt, 400 amp, electric capacity for connection to refrigeration system.
- Access to 110 power.
- Electrician on site for electrical hookups.
- A laser leveled site to place the rink on.
- Four laborers to assist with installation and removal
- All equipment needed to load and unload associated equipment on site.
- Water supply adjacent to site
- Local permits as required
- Lodging for technician on site for install and removal
- Signage as needed
- Day to day operation
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Background:

The skating rink has been a part of the design concepts for Federal Hill from its inception. The public wanted the park to be a year round facility so this was designed to accommodate the rink to activate the park in the winter. The amenity will add a new element to the fabric of Noblesville and activate the park during our colder months.

Recommendation:

Staff recommends approval of the additional appropriations to the 110-02 NRO budget as presented.

Noblesville Park Board

Wednesday, September 6, 2017

Subject: Contract with Peterson Architecture for Shelter 3 replacement design

Applicant: N/A

Agenda Item: New Business Item #2

Summary: Contract with Peterson Architecture for design and management of construction of Shelter 3 replacement.

Recommendation: Staff recommends approval of the contract with Peterson Architecture as presented.

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us, 317-776-6350

Park Terms and Definitions:

Summary:

The staff has been working with Peterson Architecture to get a shelter design and proposal for associated costs for the replacement of shelter 3 in Forest Park. Peterson has provided the attached contract for their services to do design work for the shelter, put quote information together for the construction and also to assist with the management of the contract. Their services are required to get the plans stamped by the state and to get the proper permitting. They will also assist in the construction contract. We were working with Chuck Lehman initially, but his services are not needed since the project is structural in nature. The contract fits within the budget and we hope to be well under the budgeted amount of \$110k at completion of the project. The shelter has been ordered based on Peterson's recommendation and work due to the lead time on delivery. We anticipate a delivery of the kit within 6 weeks, construction quotes to immediately follow and construction to begin in early November.

Background:

Shelter 3 is the last shelter to be replaced over the past 15 years. The structure will be the same wood and shingle structure that the rest of the park currently has. After this replacement, we will only need to do small maintenance updates as needed as the rest of the shelters age. This is the final shelter replacement in Forest Park.

Recommendation:

Staff recommends a motion to approve the contract with Peterson Architecture as presented.