



Noblesville Parks and Recreation Board Minutes March 1, 2017

MEMBERS PRESENT: Scott Noel, Todd Thurston, Ann Minnich, Steve Rogers, and Carl Johnson.

OTHERS PRESENT: Brandon Bennett, Director; Mike Hoffmeister, Asst. Director; Sherry Faust, Board Secretary; Nichole Haberlin, Recreation Director; Gary Deakyne, Golf Professional; Steve Cook, Deput Mayor; Megan Wiles and Mary Sue Rowland, Common Council representative; Drake Wiese, Student Ambassador; Mr. Foglesong and his son, Owen Foglesong, and two students from Fishers High School Government class, guests.

CALL TO ORDER: President Noel called the meeting to order at 6:05pm.

APPROVAL OF AGENDA: President Noel asked if there were any additions or deletions to the agenda. President Noel asked for the approval of the Agenda as presented. Mr. Thurston moved to approve the Agenda as presented and Ms. Minnich seconded this motion. No further discussion was held and the motion passed unanimously.

APPROVAL OF MINUTES of February 1, 2017 Board Meetings. President Noel asked for the approval of the February 1, 2017 minutes. Mr. Thurston moved to approve the minutes for the February 1, 2017 Board meeting as presented and Mr. Johnson seconded this motion. No further discussion was held and the motion passed unanimously.

FINANCIAL:

1. **Approval of Claims** for March 14 and March 28, 2017. Ms. Minnich moved to approve the claims as presented totaling \$25,851.92. Mr. Thurston seconded this motion and the motion passed unanimously.

2. **Transfers and Appropriations:** None

REPORTS

- **Recreation Report**

Ms. Haberlin reviewed the report which was in the Board packet. Mr. Thurston said he had received so many positive comments about the Royal Ball event. Mr. Thurston said they did a fantastic job. Mr. Bennett said he has been wanting to do this Royal Ball event for about 18 years. Mr. Bennett said it was a great success. The Owl Hoot later that day had 56 people show up for this event. Mr. Bennett said hats off to the Recreation Division right now; they are just doing amazing things. (Staff Report Attached)

- **Director of Golf Report – Gary Deakyne**

Mr. Deakyne said they opened Fox Prairie Golf Course February 17th, the earliest ever to open. He reported that February report of collection was short of \$9,000.00, so anything being made before March 15th is extra revenue. He said the golf course was in unbelievable condition. They also got in their new ball picker and new ball washer. He said if it was nice out they would be open. Mr. Deakyne said the driving range improvements are not done yet; it is started but not done. He thinks it will be done by the end of March.

- **Assistant Director Report**

Mr. Hoffmeister said distributed the 2017 events to the Board and guests, which not only include park events but other local entities events. He said their goal through Kristi Spehler, is to raise

\$65,000.00 for all of these park events; at this date the Parks Department has raised about \$21,000.00. They have raised about \$6,000.00 for the Federal Hill Commons Grand Opening on April 29th. Press releases will start next week beginning with the Federal Hill Commons brand and Summer Concerts. April 8th is the Easter Egg Hunt and in the afternoon at 1:30pm of that same day will be the Bryan Clauson memorial plaque dedication event which will be hugely attended. Mr. Hoffmeister said the Parks Department was honored to have it placed at Forest Park. Also, on the maintenance side, the park maintenance department are taking down Ash trees which needed to be removed.

Mr. Hoffmeister also informed the Board that Owen Foglesong, who is visiting tonight, is going to be working on his Eagle Scout project by building a Bocce Ball courts in Forest Park just east of the Cornhole structures. The Parks Department will also be providing some support like digging out the hole.

Mr. Bennett asked before moving onto the Old Business he would like Ms. Ann Minnich to give a report from the Park Foundation.

- **Noblesville Park Foundation Report**

Ms. Minnich report that the Park Foundation luncheon is April 28th, which they work with the Noblesville Arts students for this event. She said local business purchase tables for the event and the art students will be furnishing art work which the theme this year is local landmarks. The art will be sold through a silent auction and the students donate the proceeds to the Park Foundation. There will also be an open house for the students art work on April 20th at the Forest Park Inn from 5pm – 7pm. Ms. Minnich said the other amazing news was that the Foundation received a large donation from Bob and Maureen Anderson of \$50,600.00. She said that she, Ann Merrill and Tom Gang meet with Mr. and Mrs. Anderson today to discuss the use of the funds. The Anderson's would like to see a Farmer Anderson Playground at Finch Creek Park with playground equipment that is geared towards a farm and is educational. Ms. Minnich said he would like it done in the next five years. Also, Ms. Minnich reported, that Mr. Anderson is going to talk to several people to see about getting matching grants.

OLD BUSINESS

1. Federal Hill Commons Update

Mr. Bennett reported that some of the limestone which was harvested from the old mill building has now be started in its placement as the seat wall and the playground safety surface has been started and both projects should be completed this week. Mr. Bennett has showed the Board pictures of what some of the outdoor furniture will look like in different areas of Federal Hill Commons. He said they still have to look at picnic tables for under the shelter. (Staff Report Attached)

2. Bank Building Remodel Update

Mr. Bennett said he hoped to have the remodel done by April 27th. He said the department still has to get the building permits from the city. (Staff Report Attached)

Scrivener's note: It was confirmed in the meeting by Mr. Bennett and Board members that a consensus through email was given by the Board to proceed with the revised remodel plan.

NEW BUSINESS

1. Board to consider Dillon Park Concession Stand agreement with NEFL

Mr. Bennett said this contract is the same as it has been in the past except for changing the dates involved. (Staff Report Attached)

President Noel asked for a motion to approve the contract. Mr. Thurston moved to approve that Dillon Park Concession Stand agreement with Noblesville Elementary Football League as presented and Mr. Johnson seconded this motion. No further discussion was held and the motion passed unanimously.

2. Board to consider Rack Rates at Fox Prairie Golf Course

Mr. Gary Deakyne explained the only rate he would like to change from what the golf operation has done, is the week day 18 hole greens fee, which would be Wednesday, Thursday and Friday have it changed from \$23 to \$20. This make 18 holes and a cart \$35.00, which he thinks will make the course

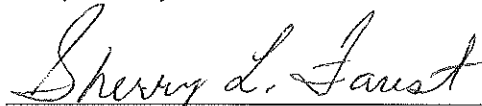
competitive. This will also compete with the senior rate that the golf division is seeing at the other local golf courses. Mr. Deakyne hopes to gain more play by lowering this rate. Discussion was held. (Staff Report Attached)

President Noel asked for a motion to approve the new rack rates. Ms. Minnich moved to approve the new rack rate of \$20 as presented and Mr. Johnson seconded this motion. No further discussion was held and the motion passed unanimously.


Mr. Bennett said as an update last night Council did approve the development agreement with Klispch/Card to continue moving forward with the field house at Finch Creek Park. Now working on getting an early action package out the door to do the utilities and earthwork.

With no other business to discuss, Mr. Todd Thurston made a motion to adjourn and Ms. Ann Minnich seconded this motion. President Noel adjourned the meeting at 6:55 PM.

Respectfully Submitted


Sherry L. Faust, Secretary

Approved


Scott Noel, President

Next meeting: Wednesday, March 22, 2017, 6PM, The Green Room @ Federal Hill Commons



NOBLESVILLE PARKS AND RECREATION REPORT MARCH 2017

Enrollment: As of March 10th we had 168 participants in our programs this month with 20 classes offered, 16 classes ran (1 less class than last month). This is a decrease in participation from last month of 234 participants, and an increase of 1 participant from February, 2016. These numbers are not accurate yet. Next month we will be able report the number for Spring Break Camp, Safe Sitter, and Parents Night Out participants.

Recreation Annex Rentals		(July 1, 2016 - Present)		Reserved
Atrium/Auditorium	\$4187.70	40%	=	\$2,512.62
Auditorium Staffing	\$435.00	0%		\$435.00
Gyms	\$20,000	50%	=	\$10,000
Gyms	\$6,800.40	90%	=	\$6,120.36
Gross		Parks		\$19,067.98 Parks Net

We are currently working with Nickel Plate Players who are looking at April 29th weekend knowing that they will be competing with Federal Hill Grand Opening. Interested musical for June, Nickel Plate Players is also looking at an October date. Finalizing a Gymnastics meet for January 5, 6 and 7 of 2018 using College Gym, Atrium, and Auditorium.

POS Pickleball	(September to Present)
Punch Pass - Sport	\$1,950.00
Punch Pass - Fitness	\$180.00
Drop-In Sport	\$2,283.00
	\$4,413.00

Rec2Go

Bubble Soccer	Noblesville Field Trip	March 9
Bubble Soccer	Bloomington Parks	March 16
Bubble Soccer	Noblesville Field Trip	April 20
Bubble Soccer	Declined/ Kokomo	April 29 th

Upcoming Programs/Events:

JumpStart Sports starts April 2017 with Introduction to Basketball, Street Dance Academy "Breakdancing Classes" Starting in April. Pickleball introduction classes coming August 2017. Speech and Theater Homeschool Classes. Noblesville Edge Adventure Day June 24th – Coupon Code, Pampered Chef classes that will also fundraise for Camp Scholarships, Expert Nature Speakers series, Indiana Master Naturalist, Family Hike Series, Lacrosse, Tennis, Mentorship Program, and Chess Camp

Researching Programs:

Afterschool Program, 4-H Project Series with Purdue Extension. Creating Nature Speaker Series, Increasing Boy Scout Badge Workshops, Pinterest nights with Nichole.

Program Enrollment Numbers

Program	Days/Date	Time	Location	Enrollment	
Adult					
Social Dance	Mondays	6:30-9:15pm	Inn-Main	18	-1
Community Wednesday	Wednesday	11-12noon	Lodge	18	+3
Fitness					
Yoga	Mon-Thurs	Various	Lodge	15	+2
Pilates	Mon & Wed	Am-PM	Inn	9	+2
Boot Camp	Mon & Wed	6:30-7:30pm	NWMS	15	0
Youth Programs					
Tumbling	Tuesdays	5:30-6:15pm	Lodge	5	-5
Karate	Tuesday	6:00-6:45p	Inn	0	-2
Fencing	Saturdays	1:00-2:00p	Annex	4	+4
Lego League	Mon or Wed	6:00pm-7:00pm	Lodge	11	+7
Parent Night Out	Wed & Fri	6:00pm-9:00pm	Lodge	Report April	
Safe Sitter	Saturday	9:00am-3:00pm	Lodge	Report April	
My First Nature	Tuesday	9:15a-10:45a	Lodge	5	+2
Little's	Wed	10am-11am	Lodge	11	+5
Homeschool Gym	Tuesday	10am-11am	Annex	4	0
Homeschool Science	Tuesday	11:15a-12:15p	Annex	4	+1
Musical Theater & Jazz	Monday	5:30-6:15	Annex	0	-6
Maple Girl Scouts	Saturday	2p-4p	Annex	49	Event
Family					
			Total	168+	

Nichole Haberlin, Recreation Director & Lorna Steele Assistant Recreation Director

Noblesville Park Board

Wednesday, March 1, 2017

Subject: Federal Hill Commons Update

Applicant: N/A

Agenda Item: Old Business #1

Summary: Playground safety surface install, seat wall stone issues, punch list

Recommendation: Update Only

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us, 317-776-6350

Park Terms and Definitions:

Summary:

The additional bollards for traffic control as well as placing and reutilizing some limestone harvested from the old Mill building has been started and should be completed this week. The playground safety surface has been started and should also be complete this week. The seat wall that had a few pieces of stone that were manufactured improperly, should be completed by the end of the week as well. The site furnishings have been ordered for the patio area and the lawn. We anticipate ordering the tables for the shelter this week and a few benches as well as a utility vehicle for that park. Concrete sealer has been applied to about 50% of the site. The Park team continues to work on the programming for our inaugural event season at Federal Hill. The grand opening is April 29th.

Background:

Federal Hill Commons is the park the city determined met the best use for a 6.4 acre tract of land between 32 and Logan Street and Nixon and St. Rd. 19. The land, mostly floodplain, has been home to Dave Mason Car Repair and open space. The City will also acquire the existing Ameriana Bank in 2016 as a part of this project. Through the vision of the city as well as several focus groups, the program has been determined to include an amphitheater, event space, restrooms and storage, a farmer's market plaza, interactive water feature, shelters, trails, playground, and parking. It will also eventually be connected by a pedestrian bridge across the river from the Hamilton County Judicial Center. The project is slated to begin construction in summer and have the initial phase open 2016.

Recommendation:

No action required.

Noblesville Park Board

Wednesday, March 1, 2017

Subject: Federal Hill Commons Bank remodel

Applicant: N/A

Agenda Item: Old Business #2

Summary: Plans have been updated and submitted to the state and city for approvals.

Recommendation: Update only.

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us, 317-776-6350

Park Terms and Definitions:

Summary:

At the February meeting the Board approved funding up to \$80k for the remodel of the Green Room at Federal Hill Commons. Staff was requested to continue to look at options to get as much of an opening at the west end of the building as possible. In working with the Contractor we were able to eliminate the fixed glass panel and add an additional bi-folding door to open that space up more. As updated in email to the board we have moved forward with this plan and have adjusted the orientation of the doors so that the bifold doors will open to the north of the building and the fixed door will be on the south end of that wall. There was no change in the pricing from the original bid to make this change. The glass has been ordered, the bathroom plans have been sent to the state, and have also been submitted to the city. The anticipation is that this project will begin later this week with demo and then quickly proceed into construction as soon as all permits are acquired.

Background:

Since the City has acquired the bank building at Federal Hill Commons the staff has been making repairs, improvements and changes to the building to better serve our needs and future plans. In order to accommodate rentals, corporate events, VIP space, Beer Gardens, and Band dressing rooms and Green Room events, a few additions will need to be made. Staff has requested quotes from Myers Construction to add additional restrooms (currently there is one stall), and change the teller drive through to a glass garage door opening the building up to the drive thru and making that space more attractive as a patio and more of an open air building as weather and events permit.

Recommendation:

Update only

Noblesville Park Board

Wednesday, March 1, 2016

Subject: 2017 Dillon Park Concession Contract

Applicant: N/A

Agenda Item: New Business # 1

Summary: Contract with NEFL to operate the Concession stand at Dillon Park for the 2017 season

Recommendation: Staff recommends approval of the contract with NEFL to operate the concession stand at Dillon Park for the 2017 season.

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

This contract is the same contract we have had with NEFL over the past several years to provide concession operations at the Dillon Park Concession stand. They have provided a great service over the years and are a great partner. As in the past they pay us the standard 15% of gross revenue from sales.

Background:

From the day Dillon Park was opened, the NEFL has operated the concession stand during the spring, summer and fall as a service to the community and for their football season. They have been a responsible partner and have abided by the terms of the contract. NEFL manages every aspect of the operation including hiring employees and ordering and selling product. They provide a service that we would otherwise have to staff in house or find another vendor.

Recommendation:

Staff recommends board make a motion to approve the contract with NEFL as presented.

Noblesville Park Board

Wednesday, March 1, 2016

Subject: 2017 Fox Prairie Golf Course Rack Rates

Applicant: N/A

Agenda Item: New Business # 2

Summary: Change the rack rates at Fox Prairie Golf Course

Recommendation: Staff recommends approval of the newly proposed rack rates at Fox Prairie Golf Course.

Prepared by: Gary Deakyne, Director of Golf
Department of Parks and Recreation
City of Noblesville
Deak1@att.net

Park Terms and Definitions:

Summary:

Fox Prairie Golf Course has been utilizing the same rack rates for some time now and staff feel it's time for a change based on what other courses are offering and our play trends. We would like to change the rack rate by lowering the 18 hole weekday green fee from \$23 to \$20. With this change, the fee to ride 18 holes will be \$35. We feel this will help us bring back and retain some of the senior players that we currently see playing at other golf courses. We believe that what we gain in volume will offset the loss of the lower rate. We can also accomplish more rounds without running a special in the late summer months as well. Director of Golf, Gary Deakyne will be happy to address questions and discuss more at the meeting.

Background:

Fox Prairie Golf Course is a top-notch municipal golf course operated by the City of Noblesville Parks & Recreation Department. While the maintenance employees are City employees, the pro shops are managed by a contracted Director of Golf, Gary Deakyne.

Recommendation:

Staff recommends board make a motion to approve the proposed rack rates at Fox Prairie Golf Course as presented.