



Noblesville Parks and Recreation Board Minutes November 2, 2016

MEMBERS PRESENT: Todd Thurston, Steve Rogers, and Donna Clark

OTHERS PRESENT: Brandon Bennett, Director; Mike Hoffmeister, Assist. Director; Sherry Faust, Board Secretary; Nichole Haberin, Recreation Director; Gary Deakyne, Golf Pro; Curt Brisco, Golf Course Superintendent; Drake Wiese, Student Ambassador; Chris Jensen and Mary Sue Rowland, Common Council representatives.

CALL TO ORDER: President Thurston called the meeting to order at 7:00pm.

APPROVAL OF AGENDA: President Thurston asked if there were any additions or deletions to the agenda. Mr. Bennett asked that an Item 4 be added to the agenda for an update on improvement to the driving range. President Thurston asked for the approval of the Agenda as amended. Mr. Rogers moved to approve the Agenda as amended and Ms. Clark seconded this motion. No further discussion was held and the motion passed unanimously.

APPROVAL OF MINUTES of October 12, 2016 Board Meetings. President Thurston said the October 12, 2016 minutes were distributed to the Board. Are there any corrections? If there are no corrections, may I have a motion to approve? Mr. Rogers moved to approve the minutes for the October 12, 2016 Board meeting and Ms. Clark seconded this motion. No further discussion was held and the motion passed.

FINANCIAL:

1. **Approval of Claims** for November 8 and November 22, 2016. Ms. Clark moved to approve the claims as presented totaling \$31,403.33. Mr. Rogers seconded this motion and the motion passed unanimously.

2. **Transfers and Appropriations:** None

REPORTS

- **Recreation Report**

Ms. Nichole Haberin reviewed her report with the Board that was in the packet. She also reported that the Recreation Division is going to reach out to businesses, such as dance studios, for rental use of the stage area at Ivy Tech for any of their events. Ms. Haberin also reported that the Community Halloween event was a huge success. There were between 1500 and 1700 in attendance. (Staff Report Attached)

- **Director of Golf Report**

Mr. Deakyne reported that October was fantastic at the Fox; last year was the best October ever, but this year beat that record \$9,465.00. Forest Park was also up by \$678.00. Mr. Deakyne also reported that Footgolf was up a little bit as well. He said early pass sells will begin in December, but really only those renewing do early pass sales; plus he said they will be doing stocking stuffers like in the past.

Mr. Bennet said he continues to hear what good condition the golf courses are in and has not heard any negative comments.

- **Assistant Director Report**

Mr. Hoffmeister reported that the survey the Recreation Department had worked on will end this Friday. He hopes to come back at the December meeting with an update on that survey. He also reported that next Thursday, November 10th, Noblesville Parks is hosting the HAMPA meeting and lunch at Federal Hill Commons. Mr. Hoffmeister extended an invitation to the Board members to attend

followed by a tour of the Federal Hill Commons area. He also reported that the department is going through evaluation of staff. Also, there will be a few 5K runs/walks which will take place in Forest Park. Mr. Hoffmeister said he is continuing to work on the teams for the Bowl-a-Thon which is February 18th from 1pm-5pm.

OLD BUSINESS

1. Federal Hill Commons Update

Mr. Bennett said the project is coming along very well. He said the biggest issue was getting the subs to get their jobs done in a timely matter. (Staff Report Attached)

NEW BUSINESS

1. Board to consider 2017 Golf Budget

Mr. Bennett said that this budget is a little bit down from 2015. It shows some of the changes that was in the other budget that the Board had seen. (Staff Report Attached)

President Thurston asked for a motion to approve 2017 Golf Budget. Ms. Clark moved to approve the 2017 Golf Budget as presented and Mr. Rogers seconded this motion. No further discussion was held and the motion passed unanimously.

2. Board to consider 2017 Recreation Budget

Mr. Bennett said this budget is up a little for next year because of an increase in part-time employees. Mr. Bennett then reviewed the budget with the Board. (Staff Report Attached)

President Thurston asked for a motion to approve 2017 Recreation Budget. Mr. Roger moved to approve the 2017 Recreation Budget as presented and Ms. Clark seconded this motion. No further discussion was held and the motion passed unanimously.

3. Board to consider amending 2017 General Budget

Mr. Bennett explained to the Board what changes had been made to the original budget approved by the Board. (Staff Report Attached)

President Thurston asked for a motion to approve the amended 2017 General Budget. Ms. Clark moved to approve the amended 2017 General Budget in the amount of \$2,210,643.00 as presented and Mr. Rogers seconded this motion. No further discussion was held and the motion passed unanimously.

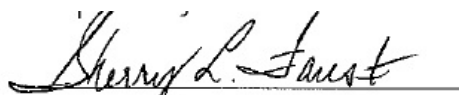
4. Update on improvement to the driving range

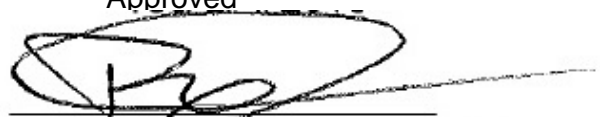
Mr. Deakyne said what the golf division is asking the Board to do is to increase the size of the driving range by adding a 5 foot wide by a 100 foot long artificial turf; which would be along the back edge of the range. Mr. Deakyne said this will allow the golf division to give the grass itself time to grow and time to heal. Mr. Deakyne then outlined to the Board how it would be done. Mr. Deakyne said that the cost would be about \$10,000.00 for this project. He said he and Mr. Brisco are asking the Board to use the funds from the DuPont Settlement to fund this project. (See Costs estimates attached)

President Thurston asked for a motion to approve the driving range improvement project with funds from the DuPont Settlement. Mr. Rogers moved to approve the use of the DuPont Settlement monies for the driving range improvement project and having others do the work as presented and Ms. Clark seconded this motion. No further discussion was held and the motion passed unanimously.

With no other business to discuss, Mr. Steve Rogers made a motion to adjourn and Ms. Donna Clark seconded this motion. President Thurston adjourned the meeting at 8:05 PM.

Respectfully Submitted


Sherry L. Faust, Secretary

Approved

Todd Thurston, President

Next meeting: Friday, December 2, 2016, Forest Park Inn, 701 Cicero Road,
Noblesville, IN 46060 at 9:30am



NOBLESVILLE PARKS AND RECREATION REPORT OCTOBER 2016

Enrollment: The month of October 2016 was not a full month of participation due to two weeks of fall break in the center of the month. The first week of the month participation numbers would be reflected in September 2016. The last week of the month participation numbers will be reflected in November's numbers.

43 participants in Fall Break Camp, 36 participants on our Nashville bus trip, plus the Halloween Party which we will report on in the November Report.

Recreation Annex Rentals: Anticipated Revenue		(July 1, 2016-Present)	
Atrium-	\$545.70	40% =	\$327.42
Auditorium-	\$0.00		
College Gym-	\$7,893.75	50% =	\$3,946.88
Community Gym	\$7,408.00	50% =	\$3,704.00
Wellness Room	\$60.00	50% =	\$30.00
Class Rooms	\$0.00		
			<u>\$8,008.3</u>

Renters: Our Lady of Grace, Guerin Catholic High School, Noblesville Girls Elite Softball, Stars Girls Basketball, Noblesville Girls Basketball, Indy Diamonds Softball, Hamilton County Football (Soccer)

Rec2Go

Recreation Annex	Family Fun Friday	October 14 th	Softball
Recreation Annex	Multi Space Rental	October 19 th	Church Party
*Indy Speedway	Girl Scout Stem	October 22 nd s	4,000 Girls Scouts
Recreation Annex	Atrium	October 29 th	Wedding
Recreation Annex	Bubble Soccer	November 4 th	Birthday Party
Recreation Annex	Bubble Soccer	November 12 th	Birthday Party
Recreation Annex	Multi Space Rental	January 7 th	Event Party
Recreation Annex	Belfry	Jan 27- Feb 12	Production

*Noblesville Parks and Recreation recently attended "Slumber at the Speedway"; a Girl Scout event focused on promoting STEM and healthy living. We reached roughly 4,500 scouts and adults at the event, specifically pushing our youth related programs and badge workshops.

Fall Break Camp:

Total Campers: 43	Week 1 Campers: 15	Before Care Users: 8
Residential Camper: 39	Week 2 Campers: 13	After Care Users: 14
Non-Residential Campers: 4	Daily Use (1-10 days) 23	Revenue: \$3,555.46

New Programs:

Starting October: Lunch Power Program Monday and Wednesday 12:15 (30min, 45min, or 60 min sessions)
Lego League Monday nights, Dancing Classes on our stage Monday nights, Nutrition Class Monday nights at the Recreation Annex, Boy Scout Badge Day November 12th, Parents Day Out December 10th, Winter Break Camp 4 days December 27-30 & Jan 3-6, New Year's Party December 30th 7-9pm at Annex, Girl Scout Badges throughout the Spring on 2017.

Researching Programs:

Jump Start Sports Spring 2017, Youth Tennis & Basketball
Chess Tournament Spring 2017
Theater Classes Winter 2017

Nichole Haberlin, Recreation Director & Lorna Steele Assistant Recreation Director

Noblesville Park Board

Wednesday, November 2, 2016

Subject: Federal Hill Commons Update
Applicant: N/A
Agenda Item: Old Business #1
Summary: Building punch list and landscaping installation as well as PA install

Recommendation: **Update Only**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us, 317-776-6350

Park Terms and Definitions:

Summary:

Work continues at Federal Hill with an anticipated completion date of Mid November. Landscaping is a ongoing job and is starting to shape the feel of the park. The electrical is another ongoing aspect of the park and the internal light poles are being installed. The playground is being installed this week and next as is the asphalt on the site. The city now owns the bank building and we are putting plans together with improvements that we will need to make and a budget for that facility. Audio Visual raining is slated for next week. Progress is on-going and this project if coming around very well.

Background:

Federal Hill Commons is the park the city determined met the best use for a 6.4 acre tract of land between 32 and Logan Street and Nixon and St. Rd. 19. The land, mostly floodplain, has been home to Dave Mason Car Repair and open space. The City will also acquire the existing Ameriana Bank in 2016 as a part of this project. Through the vision of the city as well as several focus groups, the program has been determined to include an amphitheater, event space, restrooms and storage, a farmer's market plaza, interactive water feature, shelters, trails, playground, and parking. It will also eventually be connected by a pedestrian bridge across the river from the Hamilton County Judicial Center. The project is slated to begin construction in summer and have the initial phase open 2016.

Recommendation:

No action required.

Noblesville Park Board

Wednesday, November 2, 2016

Subject: 2017 Golf Budget
Applicant: NA
Agenda Item: New Business # 1
Summary: Presentation for hearing and approval of 2017 Golf division budget.

Recommendation: **Staff recommends approval of Golf division budget.**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

This budget is mostly a flat budget, but does include a 2% raise for full time employees as well as updating the part time employees. We were also able to cut out some of the utility costs when we looked at our actual usage saving us some money. This budget includes some capital expenses such as equipment and some additional repair work to a few more bridges. Overall this is a great budget that the Golf Division has worked at making cuts where needed and as the courses warrant.

Background:

The Golf division continues to provide top quality golf courses in the county and takes pride in the condition that they are maintained. They continually look to drive more revenue and control spending to work towards that black budget. With good weather we have great rounds, and the reverse is also true.

Recommendation:

Staff recommends the board approves the golf budget as presented.

Noblesville Park Board

Wednesday, November 2, 2016

Subject: 2017 Recreation Budget
Applicant: NA
Agenda Item: New Business # 2
Summary: Presentation for hearing and approval of 2017 Recreation Division Budget.

Recommendation: **Staff recommends approval of Recreation Division budget.**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

This budget reflects an increase in part time employees for the recreation division, mostly focused around summer camp and a new teen camp. Everything else for the most part has stayed the same. The positions will support themselves and will only be hired or utilized if the numbers and revenue allow us to do so.

Background:

The Recreation Division continues to grow and advance the division as new programs are unveiled and new facilities are added. They have continually worked towards getting into the black for the operation and this budget should help them to continue towards that goal as well as offer great programs and events for our community.

Recommendation:

Staff recommends the board approves the Recreation Budget as presented.

Noblesville Park Board

Wednesday, November 2, 2016

Subject: 2017 Parks General Budget amendment
Applicant: NA
Agenda Item: New Business # 3
Summary: Amend prior budget to reflect approved budget by council

Recommendation: **Staff recommends approval of amended budget.**

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

This budget is as approved except council moved the Community Development position we had requested into the Mayor's budget. That is the only change. The new budget amount is \$2,210,643.00

Background:

The Park Board had approved a budget to present to council at the last meeting. Since then the council requested the above mentioned change. It is a position we have been trying to get for several years. The position will operate out of the Mayor's budget, but will be performing 75% of their work for the parks dept. with an emphasis on sponsorship/partnership procurement as well as marketing.

Recommendation:

Staff recommends the board approves the Recreation Budget as presented.