



Noblesville Parks and Recreation Board Minutes September 7, 2016

MEMBERS PRESENT: Scott Noel, Steve Rogers, Ann Minnich and Donna Clark.

OTHERS PRESENT: Brandon Bennett, Director; Mike Hoffmeister, Assist. Director; Sherry Faust, Board Secretary; Nichole Haberlin, Recreation Director; Gary Deakyne, Director of Golf; Drake Wiese, Student Ambassador; Megan Wiles and Wil Hampton, Common Council representatives.

CALL TO ORDER: Vice-President Noel called the meeting to order at 7:00pm.

APPROVAL OF AGENDA: Vice-President Noel asked if there were any additions or deletions to the agenda. Vice-President Noel asked for the approval of the Agenda. Ms. Minnich moved to approve the Agenda as presented and Mr. Rogers seconded this motion. No further discussion was held and the motion passed unanimously.

APPROVAL OF MINUTES of August 3, 2016 Board Meetings. Vice-President Noel said the August 3, 2016 minutes were distributed to the Board. Are there any corrections? If there are no corrections, may I have a motion to approve? Mr. Rogers moved to approve the minutes for the August 3, 2016 Board meeting and Ms. Clark seconded this motion. No further discussion was held and the motion passed.

FINANCIAL:

1. **Approval of Claims for** September 13 and September 27, 2016. Ms. Minnich moved to approve the claims as presented totaling \$62,710.40. Ms. Clark seconded this motion and the motion passed unanimously.

2. **Transfers and Appropriations:** None

Mr. Bennet said he had none at this time, but he would be reviewing where the golf division was in line 226, Other Operating Supplies, in regards to the merchandise needed in the Pro Shops.

REPORTS

- **Recreation Report**

Ms. Nichole Haberlin reviewed her report with the Board which was in the packet. She reported that participation is slowing increasing again. Ms. Haberlin said she is finding out that a lot of other Parks Departments are not offering programs any longer. Discussion was held. (Staff Report Attached)

- **Director of Golf Report**

Mr. Deakyne distributed his report to the Board. He said he was glad August was over; started out hot and ended up wet. This does not work out well for golfing. Mr. Deakyne said last year in 2015 it was a fantastic August and were up around \$22,000.00. This year in August, we did \$73,000 at Fox Prairie which is about \$16,700 short of last year; did \$28,441 at Forest Park which is about \$7,700.00 short of last year. He said the good news is that the golf courses have both made it through all of the heat and all of the rain and wetness. We are still in pretty good shape. He reported the course was up \$7,000.00 on the month of September going into today at Fox Prairie. This tells us with good weather the course does well in revenue. Mr. Deakyne said he is hoping to have a great fall. He also talked about the merchandise in the shop and how he needs to order some more merchandise. That is why the budget line 226 will need additional appropriation.

- **Assistant Director Report**

Mr. Hoffmeister reported that the Movies in the Park Series has struggled this year because of weather. Two of the movies were moved to Ivy Tech community gym when the rain was a problem. He also

reported on big events coming up and had the Board refer to the bottom of the agenda. Mr. Hoffmeister said that Mr. Bennett has been dealing with the wet fields at Dillon Park. Mr. Hoffmeister said that Mr. Randy Neff and his crew have cleared out the brush along SR 19 next to the trailhead parking lot and has really opened it up. Mr. Hoffmeister said he has also been meeting with AV vendors and lighting vendors for the Ivy Tech Auditorium, which is now under the Parks umbrella for rentals, to see what might be needed and the costs. Discussion was held.

OLD BUSINESS

1. Federal Hill Commons Update

Mr. Bennett said things were going well. He said they are trying to get soil moved around so seeding can be done by September 15th. He also reported the closing on the bank building should be within the next 30 days. (Staff Report Attached)

NEW BUSINESS

1. Board to consider lease with Historic Amusement Foundation for Carousel

Mr. Bennett said this lease is the same lease that has been done since 1995 except this is a one year lease. (Staff Report Attached)

Vice-President Noel asked for a motion to approve the lease. Ms. Minnich moved to approve the lease with the Historic Amusement Foundation as presented and Ms. Clark seconded this motion. No further discussion was held and the motion passed unanimously.

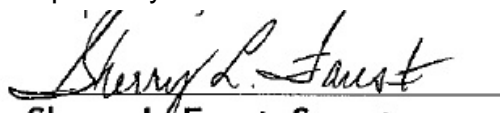
2. Board to consider 2017 parks general budget - 108

Mr. Bennet said the 2017 108 General budget was about a 34% increase over last year. Mr. Bennet then explained why the budget was up. (Staff Report Attached)


Vice-President Noel asked for a motion to approve the 2017 Parks 108-General budget. Mr. Rogers moved to approve the 2017 Parks 108-General budget as presented and Ms. Minnich seconded this motion. No further discussion was held and the motion passed unanimously.

With no other business to discuss, Ms. Ann Minnich made a motion to adjourn and Ms. Donna Clark seconded this motion. Vice-President Noel adjourned the meeting at 8:10 PM.

Respectfully Submitted


Sherry L. Faust, Secretary

Approved


Todd Thurston, President

Next meeting: Wednesday October 5, 2016, Fox Prairie Golf Course Conference Room,
8465 E. 196th Street, Noblesville, IN 46060.



NOBLESVILLE PARKS AND RECREATION REPORT AUGUST 2016

Enrollment: 126 participants in our programs this month with 38 classes offered, 12 classes ran. This is an increase in participation from last month of 14 participants, and a decrease of 58 participants from August, 2015. Campout was a success even though the rain was challenging the start with 6 families totaling 20. We had 244 campers for the month of July. Totaling 146 activity participants August 2016.

Camp: *Noble Kids*

| | | | |
|-----------------------|----------------------|--------------------|-----------------------------|
| Forest Park Full Day | 293 | 472 Residents | Revenue \$66,510.00 |
| Dillon Park Full Day | 282 | 121 Non- Residents | <u>Expenses \$48,172.97</u> |
| <u>Specialty Camp</u> | <u>18</u> | | |
| Total: | 593 Camp Enrollments | | Variance \$18,372.97 |

Recreation Annex Rentals (YTD)

First Right Request Forms for last year's rentals have been mailed, 6 team have responded.
Open Pickle Ball Starts September 29th 9am-12pm and Open basketball 11am-1pm
New open wellness room program from 9am-12noon Monday, Wednesday & Fridays starting September 29th.
Fitness Programs will be written by FranciosiFitness.

Rec2Go

| | | | |
|------------------|--------------------|---------------------------|---------------------------|
| Recreation Annex | Bubble Soccer | September 1 st | Bed Race Winners |
| Recreation Annex | Family Fun Fridays | September 9 th | Softball |
| Dillon Events | Bubble Soccer | October 1 st | Tentative- Bachelor Party |

New Programs:

Wild Edibles starting September 6th, Evening Knee High Naturalist Class September 6th, Cocktails and Coloring September 8th, Rec2B Active (wellness fair) September 11, Lunch Power Program September 12, Picnic and Putt Putt September 22, Tiger in the Wild Badge Class September 24th, Pickleball Tournament Monday September 26th, Light Saber 101 September 29, Glow Golf October 1st, Self-Preservation Class October 1st & October 29, Halloween Party October 28, Zumba Starting October 22.

Researching Programs:

Lego Club; Fit4Moms (rent space as needed); Surveys will be done in person and online. Going live after a press release and mass email.

| Program | | Enrollment | | | Numbers |
|-----------------------|------------|--------------|----------|------------|-------------------|
| Program | Days/Date | Time | Location | Enrollment | |
| Adult | | | | | |
| Social Dance | Mondays | 6:30-9:15pm | Inn-Main | 24 | No change |
| Community Wednesday | Wednesday | 11-12noon | Lodge | 11 | Start of the year |
| Fitness | | | | | |
| Yoga | Mon-Thurs | Various | Lodge | 20 | +15 |
| Dance/Piloxing | Fridays | 9:30-10:30am | Lodge | 0 | 0 |
| Pilates/ Barre | Thursdays | 9:00-10:00am | Overlook | 0 | 0 |
| Pilates | Wednesdays | PM | Inn | 9 | +2 |
| Boot Camp | Mon & Wed | 6:30-7:30pm | NWMS | 3 | -5 |
| Youth Programs | | | | | |
| Tumbling | Tuesdays | 5:30-6:15pm | Lodge | 7 | -2 |
| Karate | Tuesday | 6:00-6:45p | Inn | 0 | 0 |
| Fencing | Saturdays | 1:00-2:00p | Annex | 5 | +5 |

| | | | | | |
|----------------------|-----------|---------------|--------------|------------|-----------|
| Engineering 4 Kids | Thursday | 6:00pm-7:00pm | Lodge | 6 | +6 |
| Parent Night Out | Wed & Fri | 6:00pm-9:00pm | Lodge | 19 | +19 |
| Safe Sitter | Saturday | 9:00am-3:00pm | Lodge | 6 | -4 |
| Knee High Naturalist | Friday | 9:15a-10:45a | Lodge | 0 | -4 |
| Youth Music | Tuesday | 9-12:15pm | Lodge | 4 | +4 |
| Soccer | Monday | 5:30-6:15 | Dillon | 15 | +1 |
| T-Ball | Monday | 6:30-7:17 | Dillon | 10 | -2 |
| Football | Wednesday | 6:30-7:15 | Dillon | 7 | +2 |
| Sampler | Wednesday | 5:30-6:15 | Dillon | 0 | -6 |
| Dance | Tuesday | 5:30-6:15 | Lodge | 8 | One month |
| | | | | | |
| | | | Total | 126 | |
| | | | | | |

Nichole Haberlin, Recreation Director & Lorna Steele Assistant Recreation Director

Noblesville Park Board

Wednesday, September 7, 2016

Subject: Federal Hill Commons Update
Applicant: N/A
Agenda Item: Old Business #1
Summary: Continue to work on site concrete as well as irrigation and seeding of lawn.

Recommendation: **Update Only**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us, 317-776-6350

Park Terms and Definitions:

Summary:

The construction continues to go well at Federal Hill Commons. We anticipate being able to seed the lawn areas by September 15th. That is the major deadline we are trying to meet. Other work continues such as irrigation installation, trench drains around the event lawn, and topsoil placement. The bathrooms are completed with all fixtures installed. Sign bases around the site are installed and siding is going up on the First Merchants Bank Amphitheater. The bank building should close and become ours in the next 30 days.

Background:

Federal Hill Commons is the park the city determined met the best use for a 6.4 acre tract of land between 32 and Logan Street and Nixon and St. Rd. 19. The land, mostly floodplain, has been home to Dave Mason Car Repair and open space. The City will also acquire the existing Ameriana Bank in 2016 as a part of this project. Through the vision of the city as well as several focus groups, the program has been determined to include an amphitheater, event space, restrooms and storage, a farmer's market plaza, interactive water feature, shelters, trails, playground, and parking. It will also eventually be connected by a pedestrian bridge across the river from the Hamilton County Judicial Center. The project is slated to begin construction in summer and have the initial phase open 2016.

Recommendation:

No action required.

Noblesville Park Board

Wednesday, September 7, 2016

Subject: Historic Amusement Foundation Carousel lease
Applicant: N/A
Agenda Item: New Business # 1
Summary: Lease with the Historic Amusement Foundation to continue to be able to operate the carousel in Forest Park.

Recommendation: **Staff recommends approval of this lease.**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

This lease is for one year and is the same lease amount we have paid in the past which is \$11,500. We have asked to only have a one year lease as we consider our options with this carousel. With its age and its current status, we have some repairs that need to be completed and we are responsible for those repairs. In the future, we would hope to negotiate with the owner to sell the existing carousel to us through the lease process or would attempt to purchase of a different carousel in a future budget. Until then we will keep this as a year to year lease until we are able to secure those funds which Council is aware of during capital budget hearings.

Background:

Since 1995 the historic amusement foundation has leased to Noblesville Parks the Herschel “Little Beauty” carousel. This carousel has been a hugely popular attraction at Forest Park and has become part of the parks identity. Over the course of the years we have maintained the carousel and are responsible for major repairs and upkeep to the carousel. We have spun over 200,000 rides on that carousel during its lifetime in Forest Park.

Recommendation:

Staff recommends board make a motion to approve the lease with the Historic Amusement Foundation as presented.

Noblesville Park Board

Wednesday, September 7, 2015

Subject: 2017 108 General Park Budget
Applicant: N/A
Agenda Item: New Business # 2
Summary: Approval of 2017 budget as requested by Mayor's office according to guidelines presented to directors by administration.

Recommendation: **Staff recommends that the board approve this budget for 2017**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us, 317-776-6350

Park Terms and Definitions:

Summary:

This budget is an increase of a little over 34%! There are several reasons for such a large increase. Firstly, we have to account for all the operational costs necessary for opening and operating Federal Hill Commons. Items such as utility costs, housekeeping supplies, etc. Second, Council has proposed a 2% increase in salaries and wages for all employees. We have also requested three new employees for the operation...a Community Outreach Manager for sponsorships and marketing, a new laborer to go to Dillon Park, and a Crew leader as we look to begin Finch Creek Park. We also have several capital items in the budget that have caused a major increase. Items like replacing Shelter 3 at Forest Park, repaving Forest Park and a lightening detection system for the parks, soccer fields and golf courses. These budget requests have all been heard by council and have been understood so far. Council will most likely approve budgets in October. Changes might be made prior to that, but this is the budget that has been submitted by the Mayor's office with support from the Controller's office.

Background:

We have been working on this budget since April with the Mayor's office. It has been submitted to council for consideration over the past few months and hearings were presented this summer. This budget is based on guidelines from the Administration on where we needed to be with our numbers. I feel this is a fair budget, one which we can continue to operate the park system and to the standards the public has come to expect.

Recommendation:

Staff recommends that the board approve the budget as presented.