



Noblesville Parks and Recreation Board Minutes August 3, 2016

MEMBERS PRESENT: Todd Thurston, Steve Rogers, and Donna Clark.

OTHERS PRESENT: Brandon Bennett, Director; Mike Hoffmeister, Assist. Director; Sherry Faust, Board Secretary; Nichole Haberlin, Recreation Director; Gary Deakyne, Director of Golf; ZacTuinel, Student Ambassador and guest John Medarison.

CALL TO ORDER: President Thurston called the meeting to order at 7:08pm.

APPROVAL OF AGENDA: President Thurston asked if there were any additions or deletions to the agenda. President Thurston asked for the approval of the Agenda. Ms. Clark moved to approve the Agenda as presented and Mr. Rogers seconded this motion. No further discussion was held and the motion passed unanimously.

APPROVAL OF MINUTES of July 6, 2016 Board Meetings. President Thurston said the July 6, 2016 minutes were distributed to the Board. Are there any corrections? If there are no corrections, may I have a motion to approve? Mr. Rogers moved to approve the minutes for the July 6, 2016 Board meeting and Ms. Clark seconded this motion. No further discussion was held and the motion passed.

FINANCIAL:

1. **Approval of Claims** for August 9 and August 23, 2016. Mr. Rogers moved to approve the claims as presented totaling \$60,756.60. Ms. Clark seconded this motion and the motion passed unanimously.
2. **Transfers and Appropriations:** None

REPORTS

- **Recreation Report**

Ms. Nichole Haberlin reviewed her report with the Board which was in the packet. Mr. Bennett told the Board that Ms. Haberlin estimated that the revenue for the camp program will be in the black by about \$15 to \$16 thousand, which has been the best ever. (Staff Report Attached)

- **Director of Golf Report**

Mr. Deakyne distributed his report to the Board. He said that he and Curt Brisco had a goal for a couple of years to have a \$100,000 city deposit month. Last month at Fox Prairie the deposit got to \$99,524.51. He said had July 3rd not been down in revenue, the deposit would have been well over that \$100,000 goal. Mr. Deakyne said he was happy with the numbers, but because of the hot weather, play is good in the morning, but dies in the afternoon, and picks up again around 5:30pm for the twilight run, but the numbers are still strong. Mr. Deakyne said that Forest Park was up \$2,000.00 over last year. He said looking at the yearly report, the Forest Park course is just a shade behind; about \$2,000 down for the year, Fox Prairie is up about \$21,600 which is a good thing. The Shop is still being very well received and has sold \$47,000 worth of merchandise. He said he was surprised at how well the golf balls sold. Mr. Deakyne also reported on outings; reporting that July is a down month for outings, but August starts to pick back up. He also reported that FootGolf is still down by 34%. Mr. Deakyne said he did not know why, only that there are a lot of FootGolf courses around now.

- **Assistant Director Report**

Mr. Hoffmeister reported that Summer Concerts are officially over, the last one being last Thursday; estimated attendance was 12,425 for the whole series. The first *Movie in the Park* is August 13th, "ZooTopia"

at Forest Park, Shelter 1. Mr. Hoffmeister also said the department had started writing some Standard Operating Procedures (SOP) for some of the work centers; cash handling policy procedure, hiring procedure, and some customer service standards for both the Administration and Recreation Division. Mr. Hoffmeister said another event the Board will see is a partnership with the Rotary Club for a fund raiser on August 20th to help raise funds for the sponsorship of the new shelter at Federal Hill Commons. He also reported on the Indiana Transportation Fair train, which will not run this year because of safety reasons and track maintenance. Discussion was held.

OLD BUSINESS

1. Federal Hill Commons Update

Mr. Bennett told the Board if they went past Federal Hill Commons they would see a lot of things still happening; masonry going on structures, window installation on the restroom, drains are in on the event lawn. Discussion was held. (Staff Report Attached)

NEW BUSINESS

1. Board to consider lease with Ivy Tech for renewal at Recreation Annex

Mr. Bennett said he has talked with Dan Clark, with Ivy Tech and Dr. Clark has ran it up his ladder and everyone seems to be in agreement with the lease. (Staff Report Attached)

President Thurston asked for a motion to approve the lease. Mr. Rogers moved to approve the lease with Ivy Tech as presented and Ms. Clark seconded this motion. No further discussion was held and the motion passed unanimously.

2. Board to consider sponsor agreements with Rotary Clubs of Noblesville for sponsorship of shelter at Federal Hill Commons

Mr. Bennet said that the Rotary Clubs of Noblesville wanted to get involved in the Federal Hill Commons project and in name recognition. They approached the Parks Department about building the shelter at Federal Hill Commons. (Staff Report Attached)

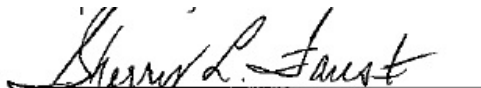
President Thurston asked for a motion to approve the two agreements. Ms. Clark moved to approve the agreements with the Noblesville Midday Rotary Club and the Noblesville Rotary Club as presented and Mr. Rogers seconded this motion. No further discussion was held and the motion passed unanimously.

Mr. Bennett informed the Board he had his first budget meeting with Council. He said the budget was up about 32%, which has a lot to do with Federal Hill Commons, plus he requested three new labor positions; one for Dillon, one for Finch Creek and one for Federal Hill Commons. The other thing that added to this increase is a list of capital items he submitted to Council; a lightning detection system, repaving Forest Park, and replacing Shelter 3. Most likely will have to make cuts, so some of these items may have to come out.

With no other business to discuss, Mr. Steve Rogers made a motion to adjourn and Ms. Donna Clark seconded this motion. President Thurston adjourned the meeting at 8:10 PM.

Respectfully Submitted

Approved


Sherry L. Faust, Secretary


Todd Thurston, President

Next meeting: Wednesday September 7, 2016, Fox Prairie Golf Course Conference Room,
8465 E. 196th Street, Noblesville, IN 46060.



NOBLESVILLE PARKS AND RECREATION REPORT JULY 2016

Enrollment: 112 participants in our programs this month with 40 classes offered, 14 classes ran. This is a decrease in participation from last month of 43 participants, and a decrease of 93 participants from July, 2015. Tall Ships Chicago Bus Trip ran with two busses totaling 70 participants. We had 244 campers for the month of July. Totaling 426 activity participants July 2016.

Noble Kids Camp

Forest Park Full Day	292
Dillon Park Full Day	282
Specialty Camp	18
Total:	592 Camp Enrollments

Camp Registration on July 28th

Last year 518 (All Half Day) =259 full day

Special Events:

Fourth of July Parade and Festival fought against a day of rain, but we estimated about 10,000 attendees by the end of the evening. The rain cleared just before 6:00pm.

Street Dance estimated 18,000 attendees. It was a successful week for the City of Noblesville, Parks and Recreation, and Main Street.

Recreation Annex Rentals (YTD)

1st year lease paid to Ivy Tech = \$7,445.63.

Revenue generated was \$21,148.75. Subtract lease payment of \$7,445.63 = \$13,703.12

Proposed lease change: 50% of rentals up to \$20,000 and the 20% after. No money due for programs or activities. This will give us the opportunity to increase activities at the Recreation Annex, which will also provide Ivy Tech students and Faculty/Staff programs to attend for free. Currently we must have at least 6 participants for students and faculty/staff to participate in activities.

First Right Request Forms for last year's rentals have been mailed, they are due August 5th.

Open Pickle Ball Starts September 29th 9am-12pm and Open basketball 11am-1pm

Rec2Go

Nature2Go	Birthday Party	August 6 th	
Nature2Go	HOA	August 13 th	
Recreation Annex	Bubble Soccer	August 27 th	Adult Birthday Party

New Programs:

Forest Park Campout August 27th, Wild Edibles starting September 6th, Evening Knee High Naturalist Class September 6th, Cocktails and Coloring September 8th, Rec2B Active (wellness fair) September 11, Picnic and Putt Putt September 22, Glow Golf September 23rd, Pickleball Tournament Monday September 26th, Light Saber 101 September 29th

Researching Programs:

Zumba; Lego Club; Fit4Moms; Power 8, 10, 12

Program**Enrollment****Numbers**

Program	Days/Date	Time	Location	Enrollment	
Adult					
Social Dance	Mondays	6:30-9:15pm	Inn-Main	24	-1
Fitness					
Yoga	Mon-Thurs	Various	Lodge	5	-5
Dance/Piloxing	Fridays	9:30-10:30am	Lodge	0	0
Pilates/ Barre	Thursdays	9:00-10:00am	Overlook	0	0
Pilates	Wednesdays	PM	Inn	7	-1
Boot Camp	Mon & Wed	6:30-7:30pm	NWMS	8	+2
Youth Programs					
Tumbling	Tuesdays	5:30-6:15pm	Lodge	9	-1
Karate	Tuesday	6:00-6:45p	Inn	0	0
Fencing	Saturdays	1:00-2:00p	Annex	0	0
Engineering 4 Kids	Thursday	6:00pm-7:00pm	Lodge	0	-7
Parent Night Out	Wed & Fri	6:00pm-9:00pm	Lodge	0	-4
Safe Sitter	Saturday	9:00am-3:00pm	Lodge	10	+1
Knee High Naturalist	Friday	9:15a-10:45a	Lodge	4	-3
Youth Music	Tuesday	9-12:15pm	Lodge	4	+4
Soccer	Monday	5:30-6:15	Dillon	14	-15
T-Ball	Monday	6:30-7:17	Dillon	12	-11
Football	Wednesday	6:30-7:15	Dillon	5	+5
Sampler	Wednesday	5:30-6:15	Dillon	6	-6
Teen Canoe	Thursday	9:00am-4pm		4	+4
			Total	112	

Nichole Haberlin, Recreation Director & Lorna Steele Assistant Recreation Director

Noblesville Park Board

Wednesday, August 3, 2016

Subject: Federal Hill Commons Update
Applicant: N/A
Agenda Item: Old Business #1
Summary: Masonry on buildings is mostly completed and lots of concrete is being poured.

Recommendation: **Update Only**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us, 317-776-6350

Park Terms and Definitions:

Summary:

The Construction continues to go well at Federal Hill. Much of the curbs on site have been poured and the masonry is almost complete on the site. Electrical is being pulled and light bases are being poured. All of the underdrains in the event lawn have been installed and the bathrooms are mostly completed as well. We anticipate being able to seed the lawn areas by September 15th. That is the major deadline we are trying to meet.

Background:

Federal Hill Commons is the park the city determined met the best use for a 6.4 acre tract of land between 32 and Logan Street and Nixon and St. Rd. 19. The land, mostly floodplain, has been home to Dave Mason Car Repair and open space. The City will also acquire the existing Ameriana Bank in 2016 as a part of this project. Through the vision of the city as well as several focus groups, the program has been determined to include an amphitheater, event space, restrooms and storage, a farmer's market plaza, interactive water feature, shelters, trails, playground, and parking. It will also eventually be connected by a pedestrian bridge across the river from the Hamilton County Judicial Center. The project is slated to begin construction in summer and have the initial phase open 2016.

Recommendation:

No action required.

Noblesville Park Board

Wednesday, August 3, 2016

Subject: Ivy Tech Lease Renewal
Applicant: N/A
Agenda Item: New Business # 1
Summary: Renewal of Lease with Ivy Tech to operate the Recreation Annex with additional space and a change in the lease arrangements.

Recommendation: **Staff recommends approval of the lease with Ivy Tech.**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

This lease is essentially the same as the first lease with Ivy Tech, with a few minor changes. This lease includes the provision that we would partner with Ivy Tech and manage the auditorium for them as we are doing the other parts of the building that we lease. This will allow us to increase our programming opportunities as well as drive some potential revenue for both entities. The other change is in the terms of the payments. We have requested that we only split the 50% revenue with Ivy Tech on rentals, and not programming. We were unable to run many programs due to the revenue sharing that we had in place. Now with the new arrangement we can operate our programs as we normally do without worrying about the amount that we had to give back off the top. Our rentals do well enough to cover the cost of the lease so Ivy Tech is not worried about losing that small portion of the lease money. Instead we have increased the amount of the lease to \$20,000 from the original \$18,000. Now we will pay 50% of our revenue on rentals up to 10k and then the split goes to 80% us, 20% them.

Background:

Ivy Tech has been a fantastic partner in our venture to offer community space to the citizens in the form of two gyms, a wellness room, locker rooms, and classrooms. The partnership has thrived and we look forward to continuing the relationship and offering more for the community, students and staff of Ivy Tech.

Recommendation:

Staff recommends board make a motion to approve the lease with Ivy Tech as presented.

Noblesville Park Board

Wednesday, August 3, 2016

Subject: Sponsorship agreements with Rotary Clubs of Noblesville
Applicant: N/A
Agenda Item: New Business # 2
Summary: Rotary Clubs of Noblesville have agreed to terms to help pay for the construction of the shelter at Federal Hill Commons.

Recommendation: **Staff recommends approval of the sponsorship agreements with both Rotary Clubs.**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

These agreements are individualized to accommodate each club and their ability to make annual payments for this sponsorship which is \$25,000 each. We will fund this from the Impact fees and annually the clubs will make payments to us to reimburse that fund. This shelter would not have been built had it not been for them reaching out to us and looking to partner on this project. They will get name recognition from the shelter and we go the shelter which is a huge addition to the layout of the Commons. Please see attached agreements.

Background:

Noblesville has two Rotary clubs to serve the community, the Midday Rotary Club and the Rotary Club. These clubs reached out to Noblesville Parks interested in assisting to fund the shelter at Federal Hill which prompted us to add the shelter to the construction. The cost of the shelter is about \$71,000. The two clubs, on different terms have committed to \$25,000 each in differing agreements in return for signage and calling the shelter the Rotary Club Shelter.

Recommendation:

Staff recommends board make a motion to approve the agreements with each club as presented.