



Noblesville Parks and Recreation Board Minutes April 13, 2016

MEMBERS PRESENT: Todd Thurston, Scott Noel, Steve Rogers and Donna Clark.

OTHERS PRESENT: Brandon Bennett, Director; Mike Hoffmeister, Assist. Director; Sherry Faust, Board Secretary; Nichole Haberlin, Recreation Director; Lorna Steele, Assist. Recreation Director; Gary Deakyne, Golf Professional; Wil Hampton, Common Council representative; Mikayla Mirowski and Isaac Irvin, Student Ambassadors.

CALL TO ORDER: President Thurston called the meeting to order at 7:00pm.

APPROVAL OF AGENDA: President Thurston asked if there were any additions or deletions to the agenda. President Thurston asked for the approval of the Agenda. Mr. Noel moved to approve the Agenda as presented and Mr. Rogers seconded this motion. No further discussion was held and the motion passed unanimously.

APPROVAL OF MINUTES of February 24, 2016 Board Meetings. President Thurston said the February 24, 2016 minutes were distributed to the Board. Are there any corrections? If there are no corrections, may I have a motion to approve? Mr. Rogers moved to approve the minutes for the February 24, 2016 Board meeting and Mr. Noel seconded this motion. No further discussion was held and the motion passed unanimously.

FINANCIAL:

1. **Approval of Claims for April 12 and April 26, 2016.** Mr. Noel moved to approve the claims as presented totaling \$99,834.71. Mr. Rogers seconded this motion and the motion passed unanimously.
2. **Transfers and Appropriations:** None

REPORTS

- **Recreation Report**

Ms. Nichole Haberlin introduced Lorna Steele to the Board. The Board asked her to tell a little about herself. Ms. Haberlin then reviewed with the Board her report that was in the packet. Ms. Haberlin said that since her report was prepared there were now 171 campers as of today for Summer Camp. Her report had 90. Mr. Bennett told the board how big the Pickleball program was growing. Discussion was held. (Staff Report Attached)

- **Assistant Director Report**

Mr. Hoffmeister reported that the Summer Concerts were just around the corner and were still in need of sponsorships. He reported that this year there would be four food vendors on site at the concerts and beer sales will be on site starting in June. Mr. Hoffmeister then reviewed the upcoming events at the bottom of the agenda.

Mr. Hoffmeister also reported that only one tree was lost last week during the wind damage. He said that Mr. Randy Neff has his new trees in and is getting ready to plant.

Mr. Hoffmeister also reported on the new Google Trekker that the department had at its disposal last week. This is a joint venture that Google has with the Park Departments system. Noblesville Parks was the first to participate in mapping of the departments trail system and golf courses which will go on Google maps.

- **Director of Golf Report – Gary Deakyne**

Mr. Deakyne reported that the month of March was fantastic; Forest Park was up only \$1,387.00 over last year and Fox Prairie was up \$15,320.00 over March of last year. Mr. Deakyne said he was happy with the start and also with the response he is getting to the Golf Shop with its upgrades and the merchandise. Mr. Deakyne also reported that the division is putting together some new golf camps for juniors ages 7 to 12 and calling them the Noblesville Golf Camps. There will be two sessions and each session is one week long. He reported too that Ms. Kayla Skiles will be doing the golf clinics again this year. Mr. Deakyne said he got a call from Mike Davis, the Executive Director of the Indiana Golf Association. Mr. Davis asked Mr. Deakyne if Fox Prairie would be the

Noblesville/Hamilton County home of the "First Tee" program. The organization works with the AYS children and the program is an introduction to golf for children. The Board thanked Gary for his report.

OLD BUSINESS

1. Federal Hill Commons Update

Mr. Bennett reported that Federal Hill is really starting to take shape. He said he had an update meeting tomorrow. He reported to the Board that the sprayground will not be going in to this phase. All of the plumbing is being put in for possible future year installation of a sprayground. The problem has to do with the treatment before the water goes into the sewer system. Discussion was held. (Staff Report Attached)

NEW BUSINESS

1. Board to consider NEFL Lease

Mr. Bennett said that the addendum was not written in a legal format and asked that this item be tabled until the next meeting. (Staff Report Attached)

President Thurston said this item will be tabled and no action taken.

2. Board to consider Hamilton Disc Golf Union Contract

Mr. Bennett said in reviewing contracts, he noticed that this one had expired. He said he talked to the organization and he said really nothing had changed on this contract other than the fact that they will potentially be getting out of the concession side of this business. Until the organization can sell that side of the business the Parks Department will still be collecting a small percentage from them. Mr. Bennett said again this contract is no different than the previous contract except the dates have been changed. (Staff Report Attached)

President Thurston asked for a motion to approve the contract. Mr. Noel moved to approve the contract with the Hamilton Disc Golf Union as presented and Mr. Rogers seconded this motion. No further discussion was held and the motion passed unanimously.

3. Board to consider Sunday soccer games start times for 2 tournaments

Mr. Bennett explained to the Board about the policy of when soccer games can start on Sundays and that the Noblesville United Soccer Club is requesting an early start on two Sundays. (Staff Report Attached)

President Thurston asked for a motion to approve the early start times. Mr. Noel moved to approve the early start times for 2 tournaments as presented and Ms. Clark seconded this motion. No further discussion was held and the motion passed unanimously.

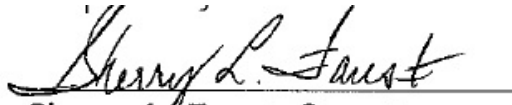
Mr. Bennett told the Board to remember that Friday night, April 15th was the opening night for the Noblesville Youth Baseball and representatives of the Board Park being there would be very much appreciated. Mr. Bennett said the second thing is that next Friday night, April 22nd, is the Girls Softball as well as Babe Youth's opening night.

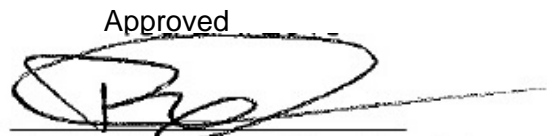
Ms. Nichole Haberlin also added that Bubble Soccer Ball is taking off. There have been two rentals of the equipment so far off site and another birthday request to be held at the Annex.

Mr. Hoffmeister also added that all of the Park Board is invited to the Mayor's Luncheon on April 22nd.

With no other business to discuss, Mr. Noel made a motion to adjourn and Ms. Clark seconded this motion. President Thurston adjourned the meeting at 7:50 PM.

Respectfully Submitted


Sherry L. Faust, Secretary

Approved

Todd Thurston, President

Next meeting: Wednesday May 4, 2016, Fox Prairie Golf Course Conference Room,
8465 E. 196th Street, Noblesville, IN 46060.



NOBLESVILLE PARKS AND RECREATION REPORT MARCH 2016

Enrollment: We had 167 participants in our programs this month with 24 classes offered. This is a decrease in participation from last month of 57 participants, and a decrease of 38 participants from March, 2015. I feel that the difference from last month is a reflection of no special events such as Kids Garage Sale or Maple Fest. No events ran this month due to Spring Break being at the end of the month. The decrease in the number from 2015 is the difference from our Yoga classes. We are slowly rebuilding that program. With spring break camp participation added in, we had 201 March participants.

Staffing: Welcome Lorna Steele to our Recreation Team! She joined us March 7th! She has started off strong and already has great plans for the future of our recreation team. We are currently working on interviewing for Camp Counselors and we are really in need of Male counselors. We have also started working on interviews for the intern and starting the communication to create a high School Internship for this coming fall.

Camp: Mike Hoffmeister and Nichole Haberlin got the opportunity to share about NobleKids Camp on March 18th on the Indy Style show on Channel 8. It was a great time and we have received a good response from our morning on the news.

Spring Break: Week 1: 16 Average participants; Week 2: 14 Average participants as of March 23
Unique Participants: 34

Noble Kids	Camp Registration was on March 23 rd .
Forest Park Full Day 41	Dillon Park Full Day 34
Forest Park ½ Day 0	Dillon Park ½ Day 15
Total: 90 Camp Enrollments	

New Programs: New programs added to the lineup for the spring of 2016 include Teen Self Esteem Workshops, Natural Born Artist as a partnership with Nickel Plate Arts, Jr. Golf Camp with Kayla Skyles and other Golf Professionals, Family Yoga with Teri Russell and Starting a Business in Indiana. We are glad to bring back, for the spring, Dillon Sports (T-Bal, Sport Sampler, Football, and Soccer), Master Naturalist in May, Foot Soccer League and a Bubble Soccer league. Leagues will only last four weeks and have been set at a more affordable rate. Teen Day Adventures with Camptown are new day adventures that include a canoeing trip or a full day Hike. Also, May 7th is our first Pickleball tournament.

Winter Season Budget Review

January – March 2015	January – March 2016	
Revenue: \$20,800.50	Revenue: \$21,505	
Expenses: \$15,859.50	Expenses: \$10,353.98	
Variance: \$5,001.00	Variance: \$11,150.02	Difference + \$6,149

Recreation Annex Rentals (YTD)

October- Present:

Rentals: \$12,356	Pickleball's last day indoor is April 29th
Pos: \$1,839	
Programs: \$1334	
\$15,529	

Program Enrollment Numbers

Program	Days/Date	Time	Location	Enrollment	
Adult					
Social Dance	Mondays	6:30-9:15pm	Inn-Main	27	-8
Community Wednesday	Wednesday	Various	Lodge	20	0

Fitness					
Yoga	Mon-Thurs	Various	Lodge	14	0
Aerobic Kickboxing	Tuesdays	7:15-8:15pm	Inn	7	0
Dance/Piloxing	Fridays	9:30-10:30am	Lodge	6	+1
Pilates/ Barre	Thursdays	9:00-10:00am	Overlook	5	-3
Pilates	Wednesdays	PM	Inn	11	+3
Boot Camp	Mon & Wed	6:30-7:30pm	NWMS	8	-3
Youth Programs					
Hip Hop	Tuesday	7:30pm-8:15pm	Lodge	0	-7
Tumbling	Tuesdays	5:30-6:15pm	Lodge	9	+1
Ballet	Tuesday	6:30-7:15p	Lodge	0	-5
FUNDamentals	Mondays	10:45a-11:30a	Lodge	7	+3
Karate	Tuesday	6:00-6:45p	Inn	6	+2
Fencing	Saturdays	1:00-2:00p	Annex	9	+9
Engineering 4 Kids	Thursday	6:00pm-7:00pm	Lodge	10	-2
Parent Night Out	Wed & Fri	6:00pm-9:00pm	Lodge	8	-10
Safe Sitter	Saturday	9:00am-3:00pm	Lodge	0	Not Offered
Knee High Naturalist	Friday	9:15a-10:45a	Lodge	3	-1
PreK Workshop	Random	9:15-10:45a	Lodge	0	
Home School Gym	Tuesday	10:00-11:00am	Annex	3	0
Home School Science	Tuesday	11:15-12:15pm	Lodge	3	0
Youth Music	Tuesday	9-12:15pm	Lodge	7	+7
Self Esteem Workshop	Saturday	9am-11am	Annex	4	New
			Total	167	

Nichole Haberlin, Recreation Director & Lorna Steele, Assistant Recreation Director

Noblesville Park Board

Wednesday, April 13th, 2016

Subject: Federal Hill Commons Update
Applicant: N/A
Agenda Item: Old Business #1
Summary: Restroom masonry beginning and Amphitheater roof beams installed

Recommendation: **Update Only**
Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us, 317-776-6350

Park Terms and Definitions:

Summary:

The story wall is nearly complete. The amphitheater walls and columns have been poured or installed. They are working on the back wall of the loading dock and installing the beams for the roof of the amphitheater. First Merchants has moved out of the bank property and the city is working on a sponsorship deal to acquire the building with potential naming rights on the pavilion as part of the agreement. Much progress has been made and the excitement is starting to build as the public is able to drive by and see all of the progress and what the park might look like.

Background:

Federal Hill Commons is the park the city determined met the best use for a 6.4 acre tract of land between 32 and Logan Street and Nixon and St. Rd. 19. The land, mostly floodplain, has been home to Dave Mason Car Repair and open space. The City will also acquire the existing Ameriana Bank in 2016 as a part of this project. Through the vision of the city as well as several focus groups, the program has been determined to include an amphitheater, event space, restrooms and storage, a farmer's market plaza, interactive water feature, shelters, trails, playground, and parking. It will also eventually be connected by a pedestrian bridge across the river from the Hamilton County Judicial Center. The project is slated to begin construction in summer and have the initial phase open 2016.

Recommendation:

No action required.

Noblesville Park Board

Wednesday, April 13th, 2016

Subject: 2016 NEFL lease of Dillon Fields and Ivy Tech locker room addendum

Applicant: N/A

Agenda Item: New Business # 1

Summary: Contract with NEFL to lease the fields at Dillon Park for the 2016 season and to lease space for operations at Ivy Tech for their equipment storage and distribution.

Recommendation: **Staff recommends approval of the lease with NEFL at Dillon Park for the 2016 season.**

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

This contract is the same contract we have had with NEFL over the past several years to lease the fields at the Dillon Park. Nothing from the original lease has changed, but we have added an addendum. That addendum allows the NEFL to utilize space at Ivy Tech, with their permission, to move their equipment storage and distribution to the old varsity football locker rooms as permanent storage. This frees up the space currently occupied by NEFL at Dillon Park in the basement of the Maintenance building. This will allow us to utilize that space for our growing operation and storage. We will also utilize the space as rainy weather shelter and a storm shelter. We will convert that space to keep the maintenance and storm area separate.

Background:

Dillon Park is the home to the Football program in Noblesville. NEFL is a great partner to utilize the fields during the summer and fall. With this lease they are responsible for out of pocket expenses that their usage requires. This will be the ninth year we have partnered with NEFL to provide this program at our facilities.

Recommendation:

Staff recommends board make a motion to approve the contract with NEFL as presented.

Noblesville Park Board

Wednesday, April 13th, 2016

Subject: 2016 Hamilton Disc Golf Union Lease
Applicant: Hamilton Disc Golf Union
Agenda Item: New Business # 2
Summary: Contract with NEFL to lease of the Disc Golf Course at Dillon Park to run tournaments, leagues, and provide hard good concessions.

Recommendation: **Staff recommends approval of the lease with Hamilton Disc Golf Union at Dillon Park for the 2016 season.**

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

This lease is an update to the lease we have had in the past with the Hamilton Disc Golf Union. They operate tournaments, leagues and events at the disc golf course located at Dillon Park. The lease also allows the Union to sale hard goods and supplies related to disc golf. They are prohibited from selling any concessions. The Union returns a percentage of the proceeds back to the department. They also have the right to retrieve any discs from the ponds and return them to the owner if they are marked. They Union shall notify the park department of all events that are planned and secure any space they might need accordingly, such as the event lawn and shelter.

Background:

Hamilton Disc Golf Union has leased the premises form over the past several years and also assisted with the design of the Disc Golf Course. They program the facility offering more opportunities to the community that the Parks department does not have the staff or time to do. They are responsible partner.

Recommendation:

Staff recommends board make a motion to approve the contract with the Hamilton Disc Golf Union as presented.

Noblesville Park Board

Wednesday, April 13th, 2016

Subject: Noblesville United Soccer Club early start on Sunday's for 2 tournaments

Applicant: Noblesville United Soccer Club

Agenda Item: New Business # 3

Summary: In order to accommodate tournaments, NUSC needs to start games prior to the 11 am restricted on Sundays.

Recommendation: **Staff recommends approval of allowing NUSC to start early for their two tournaments.**

Prepared by: Brandon Bennett, CPRP, Director
Department of Parks and Recreation
City of Noblesville
bbennett@noblesville.in.us; 317-776-6350

Park Terms and Definitions:

Summary:

The Noblesville United Soccer Club has requested to start early on two Sunday mornings in order to conduct a tournament at their fields on 196th street. The park board has a policy of no games beginning prior to 11 am on Sunday mornings. As long as they make the request to the board, and inform the surrounding neighbors of the dates and times, the board has agreed to allow the club to move forward with the planned games on those particular Sundays. In order to accommodate more teams and get the tournament in on a weekend, they have requested that the board grant permission for these two tournaments. The dates of the request are May 22nd and June 5th. These tournaments are major fundraisers for the club.

Background:

The park board established a policy of not allowing any games to start prior to 11 am on Sunday mornings at our facilities. The requesting lessor shall request of the board, in special circumstances, to waive this rule in order to accommodate more teams and weather considerations. The requesting lessor must have in place a communication plan to notify the surrounding neighbors of the dates and times of the affected games.

Recommendation:

Staff recommends board make a motion to approve the request as presented.