

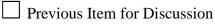
Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: September 11, 2018

 \boxtimes New Item for Discussion



] Miscellaneous

ITEM #: <u>4</u>

INITIATED BY: Patty Johnson

 \square Information Attached

Bring Paperwork from Previous Meeting

U Verbal



□ No Paperwork at Time of Packets



Street Department

TO: Board of Public Works and Safety

FROM: Patty Johnson

DATE: September 11, 2018

Attached you will find a request from the Noblesville High School for their annual Homecoming parade. The parade will be held on Friday, September 21st at 4:0 pm. The parade route is the same as in years past which will be on Monument St., 16th St., Logan St. and 9th St. Please see attached copy of their permit and a map. This item has been provided to the appropriate City departments for their approval. Please feel free to contact me if you have further questions. Thank you

NCR-0889-2018	
Application- Special Event Encroachment Permit	AUG 3 1 2018
address or Location of Special Event: NHS Homecoming Parade	in data data data 1999 - Chine Chinese, 1999 - Chinese da ta data data data data data data dat
Il Events: A map detailing placement of event (site map) will be required for all events. If your event	contains a program of various
ocations, your proposed route must also be attached to this application.	
. APPLICANT CONTACT INFORMATION	
rganization: Nublesville High School Contact Name: Eric Gund	lensen
	In zip: 46060
EVENT LOGISTICS	
ame of Event: Home carming Parade	······································
ype of Event: Concert Entertainment Entertainment	Block Party
Cultural Sports Walk/Run/Fitness	Reunion
Fundraiser Other (please explain)	
/hat is the purpose of the event? (Please explain and attach a detailed copy of your agenda or plann	
arable Route - Moument - 16th - Logan - 9th - Monument -	same route as
n years past.	and a second
vent Requirements: Traffic Control/Security X EMS Presence Event E	arricades
Trash Pickup Park Facilities*	• -
equested date/time for event:	
arting Date: 9/21/18 Ending Date: 9/21/18 Start Time: 400 pm Er	d Time: 5:00 PM ?
erting Date: 9/21/18 Ending Date: 9/21/18 Start Time: 400 pm Ending Date: 9/21/18 Start Time: 400 pm Endertup Date/Time: Line-up The parking later Tear Down Date/Time:	·····
otal number of anticipated participants (including volunteers, spectators, runners, etc): 500 \star	ter and the second s
this a first time event for you or the sponsoring organization at this location? Yes No	M
	Segmented .
لـــــا o you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc fo	r this event?

Based upon size, location, and nature of your event you may require additional City resources. These resources will be assessed and required by various City personnel and the cost will be reflected in your permit fee. For more information on fees for special events click here.

See reverse side for terms and conditions of approval

*Requires an additional application/permit

THE APPLICANT IS RESPONSIBLE FOR ENSURING THAT THE FOLLOWING REGULATIONS ARE MET AT ALL TIMES. FAILURE TO MEET ANY OF THE FOLLOWING WILL RESULT IN THE DENIAL OR REVOCATION OF THIS PERMIT AND POSSIBLE ENFORCEMENT ACTION BEING TAKEN AS OUTLINED BY THE CITY OF NOBLESVILLE CODE OF ORDINANCES.

- 1. Encroachment permits are required for any obstruction, use, or activity within a public right-of-way or city easement.
- 2. The undersigned shall notify the Designated Department(s) a minimum of 14 days prior to the time the activity is to take place in order to assure the existence of available resources.
- 3. In cases where the activities authorized by the permit will interfere with traffic flow on streets, the application will be assessed by the Noblesville Police Department, Noblesville Fire Department, and the Noblesville Street Department to determine number of necessary City personnel and/or equipment and a fee will be assigned based on number of persons/equipment and the total number of hours for the event.
- 4. The applicant shall hold harmless and indemnify the City of Noblesville from, for and against any claim of any person in tort, contract, or otherwise arising out of the act or omissions of the applicant, their agents, representatives, participants, etc.
- Any applications for encroachments under this section must include a site plan that details specifically the number and location of encroachments. Site plans should also include identification of uses on each section of their location or route.
- 6. All applications must be approved by the Board of Public Works and Safety and may be subject to conditions set out by the Board, and are not eligible for an administrative approval.
- 7. All applicants shall be required to submit to the Designated Department proof of insurance for general liability within the (10) business days that states that the City of Noblesville, Indiana is listed as an additional co-insured. The minimum insurance requirement shall be \$1,000,000 per occurrence, \$300,000 per person, and \$50,000 for legal unless the Board of Public Works and Safety decides to reduce or increase the amounts.

8/31/18

DATE

SIGNATURE OF APPLICANT

Eric Gundersen

NAME OF APPLICANT (PRINTED)

SUBSCRIBED AND SWORN to me, a Notary Public in and for said County and State, this <u>31st</u></u>

August ____, 20<u>_/8</u>____ Day of

Printed:

My Commission Expires:

6/29/24

NOTARY PUBLIC A resident of <u>Hamilton</u>

County, IN.



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