

**BOARD OF PUBLIC WORKS AND SAFETY  
CITY OF NOBLESVILLE  
JUNE 26, 2018**

The Board of Public Works and Safety met in regular session on Tuesday, June 26, 2018. Mayor John Ditslear called the meeting to order pursuant to public notice with the following members present: Lawrence Stork and Jack Martin.

Also present were City Clerk Evelyn Lees, Deputy Clerk Jacqueline Thompson, Deputy Mayor Steve Cooke, City Attorney Michael Howard, department directors, staff, and interested citizens.

**APPROVAL OF MINUTES: JUNE 12, 2018**

Mr. Martin moved to approve the minutes as presented, second Mr. Stork, three aye.

**PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT**

There were no comments by citizens present.

**APPROVAL OF AGENDA**

Mr. Stork moved to approve the agenda as presented, second Mr. Martin as amended, three aye.

**NEW ITEMS FOR DISCUSSION**

**#1 BOARD TO CONSIDER THE WRITE-OFF OF UNPAID DEBT FOR EMS  
(DIVISION CHIEF MACKY)**

Division Chief Macky asked for approval to write off unpaid debts resulting from Emergency Medical Services in the amount of \$66,178.18. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

**#2 BOARD TO CONSIDER THE WRITE-OFF OF UNPAID DEBT AT THE  
WASTEWATER UTILITY (GERRI HENDERSON)**

Ms. Henderson asked for approval to write off unpaid debt at the Wastewater Utility from the second quarter of 2017 in the amount of \$276.12. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

**#3 BOARD TO CONSIDER PERMISSION TO PERFORM RESTORATION  
WORK AT RIVERSIDE CEMETERY (EVELYN LEES)**

Ms. Lees stated Michael and Nicole Kobrowski perform cemetery restoration as a hobby, primarily working to restore the Anti-Slavery Cemetery in Westfield. She stated they have written a manual which they shared with her and Mr. Stork last year. Ms. Lees stated they have been a helpful resource in her efforts at the cemetery, and recently offered to restore headstones at Riverside at their own cost. She stated Mr. Howard recommended a letter of designation with a six month time limit which can then be renewed. Mr. Howard stated it is best for the Kobrowskis to have a document in their possession when they work to prove that the work is authorized. He commended Ms. Lees for her work at the cemetery. Ms. Lees stated any volunteers working with the Kobrowskis also will sign waivers of liability, as the volunteers for SERVE Noblesville do. She also proposed a sign for the cemetery stating any cleanup or restoration must have prior authorization. Mr. Stork asked that a contact telephone number be included on the sign. Ms. Lees agreed to add her office's telephone number. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

**#4 BOARD TO CONSIDER APPROVAL OF A FAÇADE IMPROVEMENT  
GRANT FOR 813 CONNER STREET (AARON HEAD)**

Mr. Head stated 813 and 817 Conner Street have a common owner, and work on both buildings will be completed simultaneously; however, they must be approved separately. He stated Heather MacInnis is the contractor for both buildings. He stated the total project cost for 813 Conner Street is \$27,099.89, with a grant of \$13,549.95. He stated there is also an Architectural Design

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Assistance Grant of \$400.00 for a grand total of \$13,949.95. The grant includes but is not limited to labor and materials to replace second floor windows, and the first floor storefront will be opened up to the original height of the steel beam spanning the front façade. New aluminum tubing and glass will be installed, decorative glass will be placed in the transom area to mimic the Uptown Café next door, and the second floor brick will be cleaned and painted with a new color scheme. Mr. Martin moved to approve the item, second Mr. Stork, three aye.

**#5 BOARD TO CONSIDER APPROVAL OF A FAÇADE IMPROVEMENT  
GRANT FOR 817 CONNER STREET (AARON HEAD)**

Mr. Head stated the total project cost for 817 Conner Street is \$27,099.89, with a grant of \$13,549.95. He stated there is also an Architectural Design Assistance Grant of \$400.00 for a grand total of \$13,949.95. This grant is for labor and materials including but not limited to second floor window replacement, windows will be brought back to original size, and the first floor storefront will be opened up to the original height of the steel beam spanning the front façade. A wood framed knee wall will be constructed with a raised panel design to differentiate this façade from the 813 façade. New aluminum tubing and LoE glass will be installed on top of the knee wall, and the second floor brick will be cleaned and painted with a new color scheme. Mr. Head stated the total improvement of the two properties will total over \$50,000.00. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

**#6 BOARD TO CONSIDER APPROVAL OF A FAÇADE IMPROVEMENT  
GRANT FOR 50 AND 54 NORTH 9<sup>TH</sup> STREET (AARON HEAD)**

Mr. Head stated this project is for one building with two addresses. He stated the work will not be new construction. He stated deteriorating brick will be replaced, and trim that was last painted over ten years ago will be repainted with the same colors. Mr. Stork noted this building is on the national historic register. He asked if federal approval is needed for the work. Mr. Head replied the review committee uses the Secretary of the Interior's regulations for façade work on historic buildings. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

**#7 BOARD TO CONSIDER TEMPORARY STREET CLOSURE OF 9TH  
STREET BETWEEN VINE AND WALNUT STREETS (PATTY JOHNSON)**

Ms. Johnson stated the VFW plans to hold a fundraiser to benefit Ella Whistler. They request to close 9<sup>th</sup> Street between Vine and Walnut Streets on Saturday, June 30<sup>th</sup> from 11:30 a.m. to 11:30 p.m. She stated the Street Department will provide concrete barricades. Mr. Stork asked if this is the same event as last year. Ms. Johnson replied it is similar. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

**#8 BOARD TO CONSIDER TEMPORARY STREET CLOSURE FOR A 4<sup>TH</sup> OF  
JULY PARADE IN TWINS OAKS (PATTY JOHNSON)**

Ms. Johnson stated this event will be a first for Twin Oaks. She distributed maps of a revised, shortened route for the parade. She stated the encroachment will not be approved by staff until proof of insurance is provided. Mr. Stork stated he would like to see the requirement for signatures from affected property owners added to the application, although since this event is only 20 minutes he is willing to forgo signatures. Ms. Johnson replied she will make the adjustment. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

**#9 BOARD TO CONSIDER A CONTRACT WITH CLC ORGANICS, LLC FOR  
DISPOSAL OF YARD WASTE AND COMPOST MATERIALS  
(PATTY JOHNSON)**

Ms. Johnson stated this request is to renew a longstanding agreement with CLC Organics, LLC. She stated the City hauls yard waste and compost materials from curbside pickup to CLC Organics' facility on DeShane Avenue. She stated there is no cost to the City other than the time it takes to haul the leaves and compost. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

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- #10            BOARD TO CONSIDER A CONTRACT WITH A&F ENGINEERING CO.  
                  LLC FOR A TRAFFIC SIGNAL TIMING PROJECT (JOHN BEERY)

Mr. Beery stated this proposal letter is to provide traffic counts and timing models to improve traffic flow Downtown on Conner and Logan Streets. He stated his staff has worked on the project, but they are too busy at this time to complete it. He stated because Conner Street is a state road, INDOT will have to make any changes. He stated he hopes to prepare all the information, then meet with INDOT to finalize a traffic control plan. The proposal is for Conner Street from 10<sup>th</sup> Street to River Road and Logan Street from 10<sup>th</sup> Street to State Road 38. The proposal is not to exceed \$23,650.00. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

- #11            BOARD TO CONSIDER RIGHT-OF-ENTRY ON THE NORTHWEST  
                  CORNER OF S.R. 32 AND NIXON STREET FOR ADA IMPROVEMENTS  
                  (JOHN BEERY)

Mr. Beery stated INDOT is preparing to upgrade ADA ramps in the S.R. 32 corridor. He stated the ramp at Nixon Street requires relocation because the ramp on the other side of the street was moved during construction of Federal Hill Commons. He stated the ramp is on City-owned property, so INDOT has asked for right-of-entry. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

- #12            BOARD TO CONSIDER CONTRACT WITH PATRIOT ENGINEERING FOR  
                  GEOTECHNICAL SERVICES FOR SUMMER ROAD AND 146TH STREET  
                  SANITARY SEWER EXTENSION (EN-296-02) (JIM HELLMANN)

Mr. Hellmann stated this contract supplements the design contract by Wessler Engineering for sanitary sewer project along and under 146<sup>th</sup> Street. The contract is for \$3,050.00. Mr. Stork moved to approve except for Attachment F, Terms and Conditions, Item 3, "Payment is due within fourteen (14) days of invoice receipt", second Mr. Martin, three aye.

- #13            BOARD TO CONSIDER CHANGE ORDER NO. 1 FOR 2017 STREET  
                  REHABILITATION – CONTRACT II (EN-281-02) (ANDREW RODEWALD)

Mr. Rodewald stated this change order is for a variety of emergency and contingency repairs. He stated the change order is a combination of an underrun on the original contract and the contingency. He stated the change order is for \$289,576.95 for a new total of \$2,089,952.95. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

- #14            BOARD TO CONSIDER ACCEPTANCE OF MAINTENANCE BONDS  
                  INCLUDING HMA SURFACE FOR SUMMERLAND PARK, SECTION 1  
                  (BRIAN GRAY)

This request is for acceptance of the maintenance bonds covering common area sidewalks, HMA surface, and HMA path; and release of the performance bond covering monumentation for Summerland Park, Section 1. Mr. Gray stated acceptance of the maintenance bonds releases the related performance bonds. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

- #15            BOARD TO CONSIDER A CONTRACT WITH BOSE MCKINNEY & EVANS  
                  LLP FOR LEGAL SERVICES TO ASSIST WITH VARIOUS ECONOMIC  
                  DEVELOPMENT PROJECTS (STEVE COOKE)

Mr. Cooke stated this request is to use the legal services of Dennis H. Otten to represent the City concerning economic development projects. Mr. Stork moved to approve, second Mr. Martin, three aye.

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**ADJOURNMENT**

There being no further business before the Board of Public Works and Safety this 26<sup>th</sup> day of June, 2018, Mr. Martin moved to adjourn the meeting, second Mr. Stork, three aye.

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JOHN DITSLEAR, MAYOR

ATTEST:

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EVELYN L. LEES, CLERK