



# Board of Public Works and Safety

## Agenda Item

### Cover Sheet

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**MEETING DATE:** May 29, 2018

- ☒ New Item for Discussion
- ☐ Previous Item for Discussion
- ☐ Miscellaneous

**ITEM #:** 8

**INITIATED BY:** Patty Johnson

- ☒ Information Attached
- ☐ Bring Paperwork from Previous Meeting
- ☐ Verbal
- ☐ No Paperwork at Time of Packets



**Street Department**

**TO:** Board of Public Works and Safety

**FROM:** Patty Johnson

**DATE:** May 17, 2018

Attached you will find a request from the Noblesville High School Band for the Black and Gold Invitational marching band competition. This event is being held on Saturday, July 27<sup>th</sup>, 2018 from 3 p.m. to 11 p.m. They are requesting the closure of 19<sup>th</sup> Street north to Monument Street and Monument Street east to Kings Lane. We have included a copy of their permit application, traffic and pedestrian flow pattern and maps. This item has been provided to the appropriate City departments for their approval. Please feel free to contact me if you have further questions. Thank you.

Hamilton Boone  
Madison Special

Army National Guard

Handwritten: 5  
Handwritten: 18111 Cumberland Road

18111 Cumberland Road

Noblesville High School

Handwritten: Band truck + bus parking

Handwritten: barricade

Handwritten: Softball

Handwritten: 4

Handwritten: parking

Handwritten: Band Storage

Handwritten: 3

Google

Indiana Wedding Mall

Northlake Village Apartments

Montlake Dr

Church Dr

Northlake Dr

Montlake Dr

Senior Citizens Organization

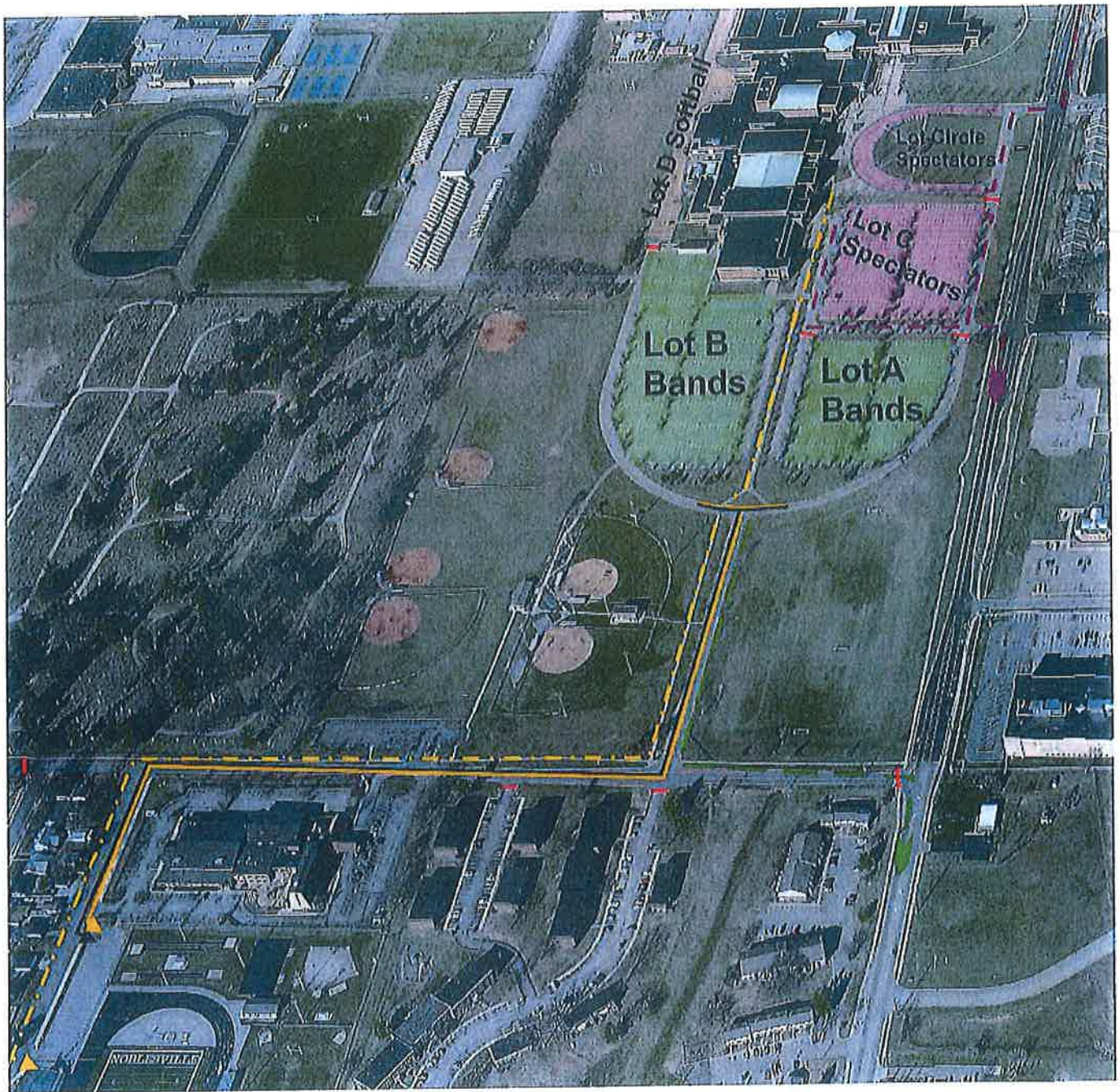


# Bands Foot

Bai







## Application- Special Event Encroachment Permit

## 1. ENCROACHMENT LOCATION INFORMATION

Address or Location of Special Event: Noblesville High School to Noblesville Football Field

All Events: A map detailing placement of event (site map) will be required for all events. If your event contains a program of various locations, your proposed route must also be attached to this application.

## 2. APPLICANT CONTACT INFORMATION

Organization: Noblesville Band Boosters Contact Name: Leslie Crandall  
Address: P O Box 712 City: Noblesville State: IN Zip: 46061  
Phone: 317-523-7561 Email: lrcrandall@comcast.net Non-Profit: Yes ☐ No ☒

## 3. EVENT LOGISTICS

Name of Event: Noblesville Black Gold Invitational

Type of Event: Concert ☐ Entertainment ☐ Environmental ☐ Block Party ☐  
Cultural ☐ Sports ☐ Walk/Run/Fitness ☐ Reunion ☐  
Fundraiser ☐ Other (please explain) Marching Band Contest

What is the purpose of the event? (Please explain and attach a detailed copy of your agenda or planned activities)

20+ Marching bands compete

Event Requirements: Traffic Control/Security ☒ EMS Presence ☒ Event Barricades ☒  
Trash Pickup ☐ Park Facilities\* ☐

Requested date/time for event:

Starting Date: 7/27/18 Ending Date: 7/27/18 Start Time: 7am pm End Time: 11pmSet-up Date/Time: 7/27/18 3pm Tear Down Date/Time: 7/27/18 11pmTotal number of anticipated participants (including volunteers, spectators, runners, etc): 4,000Is this a first time event for you or the sponsoring organization at this location? Yes ☐ No ☒

Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?

Yes ☒ No ☐ If yes, please describe: Tent on school property

Based upon size, location, and nature of your event you may require additional City resources. These resources will be assessed and required by various City personnel and the cost will be reflected in your permit fee. For more information on fees for special events click here.

See reverse side for terms and conditions of approval

\*Requires an additional application/permit



THE APPLICANT IS RESPONSIBLE FOR ENSURING THAT THE FOLLOWING REGULATIONS ARE MET AT ALL TIMES. FAILURE TO MEET ANY OF THE FOLLOWING WILL RESULT IN THE DENIAL OR REVOCATION OF THIS PERMIT AND POSSIBLE ENFORCEMENT ACTION BEING TAKEN AS OUTLINED BY THE CITY OF NOBLESVILLE CODE OF ORDINANCES.

1. Encroachment permits are required for any obstruction, use, or activity within a public right-of-way or city easement.
2. The undersigned shall notify the Designated Department(s) a minimum of 14 days prior to the time the activity is to take place in order to assure the existence of available resources.
3. In cases where the activities authorized by the permit will interfere with traffic flow on streets, the application will be assessed by the Noblesville Police Department, Noblesville Fire Department, and the Noblesville Street Department to determine number of necessary City personnel and/or equipment and a fee will be assigned based on number of persons/equipment and the total number of hours for the event.
4. The applicant shall hold harmless and indemnify the City of Noblesville from, for and against any claim of any person in tort, contract, or otherwise arising out of the act or omissions of the applicant, their agents, representatives, participants, etc.
5. Any applications for encroachments under this section must include a site plan that details specifically the number and location of encroachments. Site plans should also include identification of uses on each section of their location or route.
6. All applications must be approved by the Board of Public Works and Safety and may be subject to conditions set out by the Board, and are not eligible for an administrative approval.
7. All applicants shall be required to submit to the Designated Department proof of insurance for general liability within the (10) business days that states that the City of Noblesville, Indiana is listed as an additional co-insured. The minimum insurance requirement shall be \$1,000,000 per occurrence, \$300,000 per person, and \$50,000 for legal unless the Board of Public Works and Safety decides to reduce or increase the amounts.

5/7/18

DATE



Leslie Crandall

SIGNATURE OF APPLICANT

Leslie Crandall

NAME OF APPLICANT (PRINTED)

SUBSCRIBED AND SWORN to before me, a Notary Public in and for said County and State, this 7th

Day of May, 20 18.

My Commission Expires:

8/09/24

Patricia Schwartz  
Printed: Patricia Schwartz

NOTARY PUBLIC

A resident of Hamilton County, IN.

## **TRAFFIC AND PEDESTRIAN FLOW PATTERN**

### **Pedestrian Foot Traffic:**

From Noblesville High School Parking Lot

Will Follow south center sidewalk to Monument Street, turn to the east or right and follow Monument Street to 19th Street, turn south or left and follow 19th Street to ticket stand. (Note: when returning to vehicles reverse this pattern)

From Boys and Girls Club:

Will follow sidewalk to east end of parking lot, turn north or left and go to ticket stand. (Note: when returning to vehicles reverse this pattern)

### **Bands Foot Traffic:**

Will Follow south center sidewalk to Monument Street, turn to the east or right and follow Monument Street to 19th Street, turn south or left and follow 19th Street to ticket stand. (Note: when returning to school reverse this pattern)

### **Returning To Parking Lot:**

Will exit Hare Chevrolet Field at southwest gate then go north or right to Harrison Street and 19th Street. Follow 19th Street north to Monument Street, turn to the east or right and follow Monument Street to center sidewalk, turn north or left and follow sidewalk back to parking lot.

### **Vehicle Traffic from Noble Manor Apartments:**

The only entry or exit onto Monument Street will be at Monument Street and Kings Lane. Traffic exiting Kings Lane will have to turn east or right onto Monument Street. Traffic traveling West on Monument, will have to turn onto Kings lane

### **Traffic From Parking Lots:**

Exit from Lot Circle and turn north or left onto Cumberland Road to Field Drive. Then continue north on Cumberland or turn east or right on Field Drive and proceed to SR 37.

From Lot A, exit as marked south to Monument, turn east or left to Cumberland Road then south or right to State Road 32 (Conner Street)

From lot B, same as lot A.

From lot C, exit as directed to Cumberland Road, turn south or right to State Road 32 (Conner Street)

From lot D, exit North to Field Drive, turn west or left.

From lot E, same as lot D.

From lot F, exit west to 17th Street.

Any traffic exiting from the residential neighborhood from 18th thru 17th street between Harrison and Monument Streets can only exit west or left on Monument or west or right on Harrison Street.