



Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: May 29, 2018

- ☒ New Item for Discussion
- ☐ Previous Item for Discussion
- ☐ Miscellaneous

ITEM #: 7

INITIATED BY: Patty Johnson

- ☒ Information Attached
- ☐ Bring Paperwork from Previous Meeting
- ☐ Verbal
- ☐ No Paperwork at Time of Packets



Street Department

TO: Board of Public Works and Safety

FROM: Patty Johnson

DATE: May 10, 2018

Attached you will find a request from the Special Olympics of Indiana for five (5) parking spaces along the old courthouse on the west side of N. 9th Street for Friday, June 1st, 2018 from 11:00 am to 1:00 pm. This event is for the 2018 Hamilton County Law Enforcement Torch Run for Special Olympics. Please feel free to contact me if you have further questions. Thank you

Application- Special Event Encroachment Permit

1. ENCROACHMENT LOCATION INFORMATION

Address or Location of Special Event: East side of old courthouse on the west side of 9th Street

All Events: A map detailing placement of event (site map) will be required for all events. If your event contains a program of various locations, your proposed route must also be attached to this application.

2. APPLICANT CONTACT INFORMATION

Organization: Special Olympics of Indiana Contact Name: Lt. Bruce Barnes (Noblesville Police Department)
 Address: 135 S. 9th Street City: Noblesville State: IN Zip: 46060
 Phone: (317) 776-6340 Email: bbarnes@noblesville.in.us Non-Profit: Yes ☒ No ☐

3. EVENT LOGISTICS

Name of Event: 2018 Hamilton County Law Enforcement Torch Run for Special Olympics

Type of Event: Concert ☐ Entertainment ☐ Environmental ☐ Block Party ☐
 Cultural ☐ Sports ☐ Walk/Run/Fitness ☐ Reunion ☐
 Fundraiser ☒ Other (please explain) _____

What is the purpose of the event? (Please explain and attach a detailed copy of your agenda or planned activities)

I have attached a copy of our press release from last year that explains the activities.

Event Requirements: Traffic Control/Security ☐ EMS Presence ☐ Event Barricades ☒
 Trash Pickup ☐ Park Facilities* ☐

Requested date/time for event:

Starting Date: 6/1/18 Ending Date: 6/1/18 Start Time: 12:00pm End Time: 1:00pmSet-up Date/Time: 6/1/18 @ 12:00pm Tear Down Date/Time: 6/2/18 @ 1:00pmTotal number of anticipated participants (including volunteers, spectators, runners, etc): 200Is this a first time event for you or the sponsoring organization at this location? Yes ☐ No ☒

Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?

Yes ☐ No ☒ If yes, please describe: Would just request five (5) parking spaces to accommodate handicap visitors on the east side of the old courthouse.

Based upon size, location, and nature of your event you may require additional City resources. These resources will be assessed and required by various City personnel and the cost will be reflected in your permit fee. For more information on fees for special events click here.

See reverse side for terms and conditions of approval

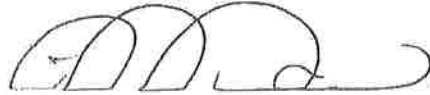
*Requires an additional application/permit

THE APPLICANT IS RESPONSIBLE FOR ENSURING THAT THE FOLLOWING REGULATIONS ARE MET AT ALL TIMES. FAILURE TO MEET ANY OF THE FOLLOWING WILL RESULT IN THE DENIAL OR REVOCATION OF THIS PERMIT AND POSSIBLE ENFORCEMENT ACTION BEING TAKEN AS OUTLINED BY THE CITY OF NOBLESVILLE CODE OF ORDINANCES.

1. Encroachment permits are required for any obstruction, use, or activity within a public right-of-way or city easement.
2. The undersigned shall notify the Designated Department(s) a minimum of 14 days prior to the time the activity is to take place in order to assure the existence of available resources.
3. In cases where the activities authorized by the permit will interfere with traffic flow on streets, the application will be assessed by the Noblesville Police Department, Noblesville Fire Department, and the Noblesville Street Department to determine number of necessary City personnel and/or equipment and a fee will be assigned based on number of persons/equipment and the total number of hours for the event.
4. The applicant shall hold harmless and indemnify the City of Noblesville from, for and against any claim of any person in tort, contract, or otherwise arising out of the act or omissions of the applicant, their agents, representatives, participants, etc.
5. Any applications for encroachments under this section must include a site plan that details specifically the number and location of encroachments. Site plans should also include identification of uses on each section of their location or route.
6. All applications must be approved by the Board of Public Works and Safety and may be subject to conditions set out by the Board, and are not eligible for an administrative approval.
7. All applicants shall be required to submit to the Designated Department proof of insurance for general liability within the (10) business days that states that the City of Noblesville, Indiana is listed as an additional co-insured. The minimum insurance requirement shall be \$1,000,000 per occurrence, \$300,000 per person, and \$50,000 for legal unless the Board of Public Works and Safety decides to reduce or increase the amounts.

5/14/18

DATE



SIGNATURE OF APPLICANT

Bruce Bawles

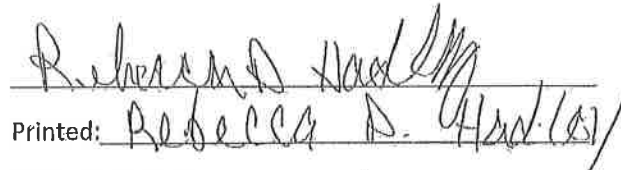
NAME OF APPLICANT (PRINTED)

SUBSCRIBED AND SWORN to me, a Notary Public in and for said County and State, this 14th

Day of May, 2018.

My Commission Expires:

4/29/18



Printed: Rebecca D. Hamilton

NOTARY PUBLIC
A resident of Hamilton County, IN.





Media Release



2017 Hamilton County Law Enforcement Torch Run for Special Olympics

On Friday, June 2, 2017, officers from local law enforcement agencies within Hamilton County will take part in a county-wide Torch Run to raise awareness and funds for Special Olympics Indiana. Special Olympics athletes from Hamilton County and around the state will be participating in this year's Special Olympics Summer Games in Terre Haute, Indiana on June 9-11, 2017. Officers representing the Carmel Police Department, Fishers Police Department, Hamilton County Sheriff's Department, Hamilton County Prosecutor's Office, Indiana State Police, Noblesville Police Department and Westfield Police Department will take part in this fundraising effort. Each agency will start at a designated location throughout the county based upon their respective jurisdiction. All of the participating agencies will then simultaneously converge on downtown Noblesville at 12:30pm where they will be joined by local athletes of Special Olympics for a lap around the Noblesville downtown square. Representatives from Special Olympics will address those in attendance on the east side of the old courthouse located on 9th Street between Conner and Logan Street.

The 2017 Hamilton County Law Enforcement Torch Run will commence at approximately 10:30am as officers leave their designated starting locations and begin their trek towards downtown Noblesville. Agency starting locations and routes are listed below:

Carmel Police Department (Agency contact: Sgt. Chris Dunlap)

Start at the Carmel Police Department
South on Rangeline Road to Carmel Drive
East on Carmel Drive to Keystone Parkway
South on Keystone Parkway to 116th Street
West on 116th Street to Rangleline Road
North on Rangeline Road to Carmel Police Department
Drive from Carmel Police Department to downtown Noblesville

Fishers Police Department (Agency contact: Sgt. Scott Wilcox)

Start at Harrison Parkway Elementary
North on Harrison Parkway to 146th Street
East on 146th Street to Herriman Blvd.
North on Herriman Blvd. to Wellington Parkway
West of Wellington Parkway to Allisonville Road
North on Allisonville Road to downtown Noblesville

Hamilton County Sheriff's Department, Indiana State Police (Agency contact: Deputy Bryant Orem)

Start at 146th Street and Olio Road
North on Olio Road to SR 38
West on SR 38(32) to Cumberland Road
North on Cumberland Road to Field Drive
West on Field Drive to S.R. 19
South on S.R. 19 to downtown Noblesville

Noblesville Police Department, Hamilton County Prosecutor's Office (Agency contact: Lt. Bruce Barnes)

Start at Hamilton Heights High School in Arcadia
South on S.R. 19 to downtown Noblesville

Westfield Police Department (Agency contact: Patrolman Mike Wheeler)

Start at Westfield High School in Westfield
South on Union Street to S.R. 32
East on S.R. 32 to downtown Noblesville

All participating agencies will plan to arrive in downtown Noblesville at approximately 12:30pm. Each agency will cover a distance of approximately 4-8 miles and will have support vehicles and personnel assisting along each respective route. A total of approximately 60 officers will be participating. This event will take place regardless of weather conditions.

Anyone wishing to make a donation can still do so at the following link: [2017 Hamilton County Torch Run for Special Olympics](#)

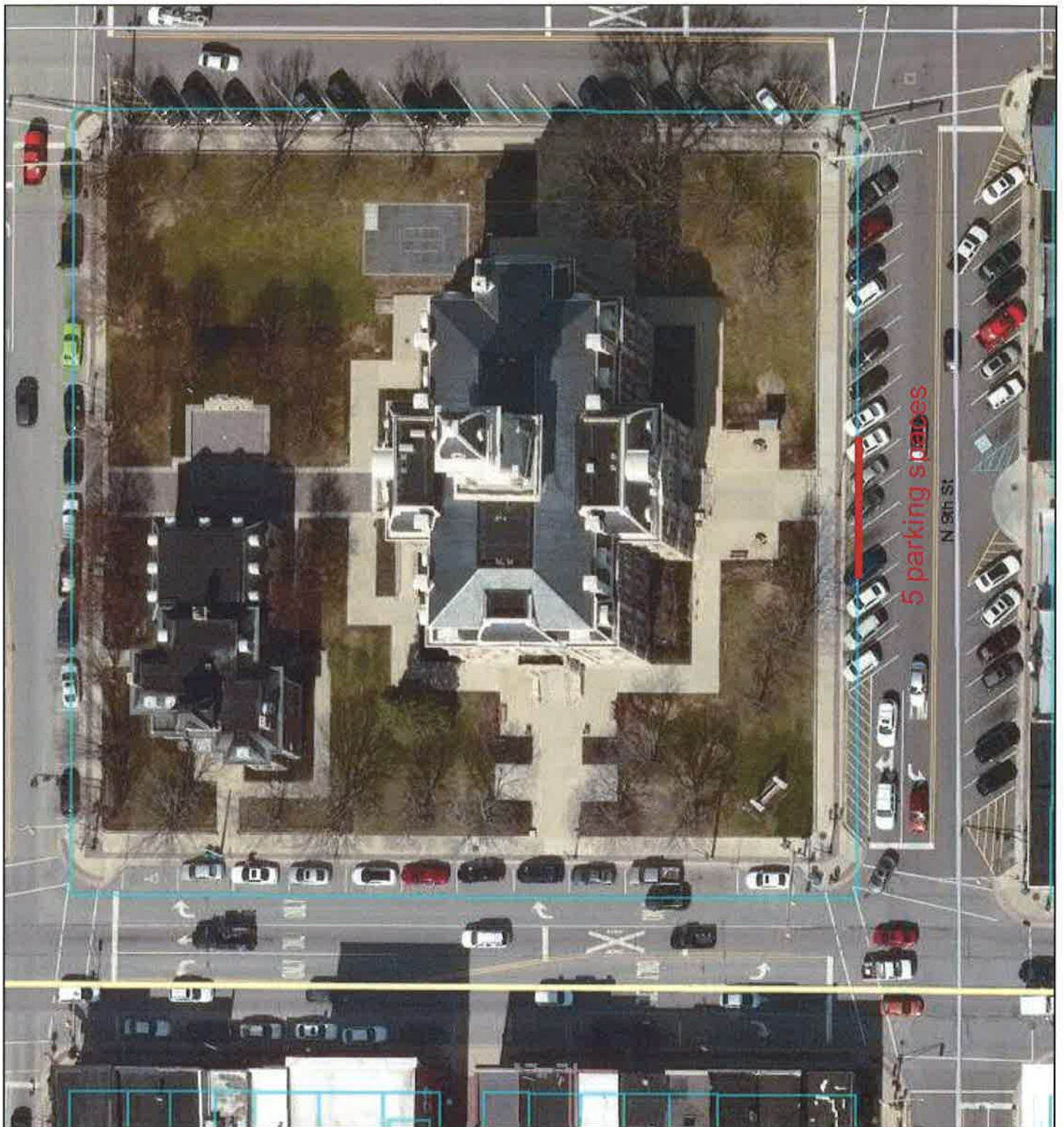
For additional information on the Hamilton County Law Enforcement Torch Run for Special Olympics, please feel free to contact Lt. Bruce Barnes at (317) 223-6218, Hamilton County Special Olympics Outreach Coordinator Missee Foster at sohcsports@gmail.com, or Special Olympics (Indiana) Manager of Community Partnerships (LETR) Stephanie Manner at (317) 508-2373.

Thanks,



Lieutenant Bruce A. Barnes
Noblesville Police Department
135 South 9th Street, Noblesville, IN 46060
Office: (317) 776-6340, ext. 1261
Cell: (317) 223-6218
bbarnes@noblesville.in.us

Torch Run for Special Olympics



May 10, 2018

Parcels

1:600
0 0.005 0.01 0.02 mi
0 0.0075 0.015 0.03 km

Basemap information here