



Board of Public Works and Safety

Agenda Item

Cover Sheet

MEETING DATE: May 15, 2018

☒ New Item for Discussion

☐ Previously Discussed Item

☐ Miscellaneous

ITEM #: 6

INITIATED BY: Patty Johnson

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Meeting



Street Department

TO: Board of Public Works and Safety

FROM: Patty Johnson

DATE: May 3, 2018

Attached you will find an encroachment permit from Matteo's Ristorante Italiano requesting to close the east/west alley between 40 and 50 North 9th Street every Friday at 8:00 am to Sunday at 10:00 pm. This is for outside seating starting on May 18th and running through September 24th. Mr. Bartosiak has spoken with all the business owner's regarding this alley closure and he has been given their permissions. No deliveries are made during the weekend in this section of the alley. The north/south alley between 9th and 10th Streets will not be effected by this closure. Mr. Bartosiak has been advised that any City events occurring on the weekends that needs to use this alley will be given priority and he was in total agreement. Please feel free to contact me if you have further questions. Thank you



NOBLESVILLE STREET DEPARTMENT

1575 Pleasant Street Noblesville, IN 46060
phone: 317-776-6348 www.cityofnoblesville.org/street

RECEIVED	Date Stamp Office Use Only
MAY - 2 2018	
Noblesville Street Department	

APPLICATION - ENCROACHMENT PERMIT

PERMIT NUMBER: ENCR-0377-2018

1. ENCROACHMENT LOCATION INFORMATION

Address or Location of Encroachment: 40 N 9th Street Noblesville
Subdivision or Development Name: EAST Alley on 9th St.

2. CONTRACTOR/UTILITY APPLICANT INFORMATION

Contractor/Utility name: Matteo's Contact Name: SEAN BARTOSIAK
Address: 40 N 9th St. City: Noblesville State: IN Zip: 46060
Phone: 317-774-9771 Fax: _____ Email: sean@matteosonline.com
Subcontractor name: _____ Phone: 317-764-7826

3. OWNER INFORMATION

Property owner's name: _____ Phone: _____
Email: _____

4. ENCROACHMENT INFORMATION

- a. Please describe proposed work: closing of East Alley for Restaurant
Seating for Restaurant customers starting 8am Fri till 11:00pm Sunday
- b. Location of Work: ☐ Street ☒ Alley ☐ Sidewalk ☐ City Right-of-Way ☐ Easement
- c. Type: ☐ Cut ☐ Bore ☐ Trench ☒ Other
- d. Type of Construction: ☐ Water ☐ Gas ☐ Electric ☐ Telephone ☐ CATV ☐ Sewer ☒ Other
- e. ☐ New Construction ☐ Existing Construction
- f. Surface Type: ☐ Concrete ☐ Asphalt ☐ Brick ☐ Gravel/Dirt/Grass
☐ Other (explain): _____
- g. Total width of traffic portion of street or road affected by permit (in feet): _____ Length (in feet): _____
- h. Number of Traffic Lanes: _____ Road Closed?: ☐ Yes ☐ No If yes, duration: _____
- i. Estimated Project Start Date: 5-18-2018 Estimated Project Completion: 9-24-2018

TERMS AND CONDITIONS FOR ENCROACHMENT PERMIT

1. It is understood that any permit by virtue of this request is revocable at the discretion of the City of Noblesville and that the same shall be voided if the terms and conditions below are not fulfilled by the applicant. The applicant hereby agrees to observe all requirements of the Encroachment Standards Ordinance, the submitted drawings, Noblesville Standards, and all other applicable local/county/state/federal laws and regulations.
2. The undersigned shall notify the Designated Department a minimum of 48 hours prior to the time that work is to be performed. The undersigned will furnish placards identifying equipment, flashers, barricades, and/or other warning devices at the construction site. When two-way traffic is confined to one lane, flagging personnel shall be required and must follow Chapter XVII of the Title 29, Code of Federal Regulation, Part 1926, known as Safety & Health Regulations for Construction.
3. In cases where the work authorized by the permit will cause major interference with traffic flow on streets, the applicant shall provide a uniformed traffic officer when requested by the Designated Department to provide traffic control at the construction site. Work shall not be performed on any major arterials, streets, and thoroughfares during rush hours or peak hours of vehicular traffic flow, unless in case of emergencies.
4. The applicant shall not create a hazardous or unsafe situation at construction sites, which would cause injury or damage to vehicular and pedestrian traffic. The permittee shall not leave unattended open cuts unprotected overnight or during weekend periods. Permission to use temporary steel plates or any authorized substitutes shall be requested at open cuts or construction sites. The Designated Department shall be notified of these steel plates or substitutes by the applicant.
5. All construction equipment and/or vehicles left unattended for any length of time shall be parked in locations as to not create hazardous and unsafe situations to vehicular and pedestrian flow. The construction equipment and/or vehicles shall be parked in such a manner as to not restrict sight distance to vehicular traffic.
6. The applicant shall hold harmless and indemnify the City of Noblesville from, for and against any claim of any person in tort, contract, or otherwise arising out of the act or omissions of the applicant, their agents, representatives, servants, contractors, and the latter's subcontractors, whenever such acts or omissions or any rights or performance or exercise thereof, of the applicant arise under this permit from alteration, modernization, replacement, operation, maintenance, change or removal of any part or portion of the public right-of-way, or facility thereof.
7. The applicant shall stipulate the type of materials and method of repair utilized to close any open cuts, subject to the Designated Department's approval. All work shall be done to the details and specifications of the Encroachment Standards Ordinance & Noblesville Standards.
8. The applicant shall begin work within 45 working days from the date of application approval, and work must be completed within 60 working days of the application issuance. Any construction and/or work not completed by this date shall be grounds to nullify and void this permit Re-application would then be required.
9. The applicant shall be required upon completion of construction and/or work to notify the Designated Department for inspection and verification. The construction and/or work shall be inspected prior to being accepted by the City of Noblesville as being complete.
10. Upon the completion of all open street cuts, permanent patches shall be in place no later than 20 working days from the temporary patch inspection date. Any construction work or repair measures utilized to close any open cuts made under this permit that are found to be unsatisfactory shall be corrected within 10 working days by the applicant. The applicant shall be responsible to maintain and repair any and all open cuts granted by this permit for a period of one year upon final acceptance, unless the City of Noblesville and/or other utilities, contractors, or subcontractors or other parties remove, damage, modernize, replace, change any part or portion of the public right-of-way or facility or thereof granted under this permit.


Signature of Applicant

5-2-2018
Date

317-774-9771
Telephone Number

Sean Bartosiak
Name printed

Matteo's Ristorante Italiano
Company Name

OFFICE USE ONLY

Traffic Control Personnel: ☐ Yes ☐ No

Uniform Police: ☐ Yes ☐ No

Number of Personnel Necessary: _____

Steel plates or any other authorized substitute to be used?: ☐ Yes ☐ No

Work Completed Date: _____

Approved By: _____ Date Approved: _____

INSPECTORS

Final Inspection: _____ Time: _____

Permit Complete: _____ Time: _____

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Uniform Police: ☐ Yes ☐ No

Number of Personnel Necessary: _____

Approved By: _____ Date Approved: _____

Steel plates or any other authorized substitute to be used?: ☐ Yes ☐ No Final Inspection: _____ Time: _____

Work Completed Date: _____ Permit Complete: _____ Time: _____

INSPECTORS

Matteo's using alley for outside dining



May 3, 2018

 Parcels

1:600

0 0.005 0.01 0.02 mi
0 0.0075 0.015 0.03 km

Basemap information here