

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE
MARCH 27, 2018**

The Board of Public Works and Safety met in regular session on Tuesday, March 27, 2018. Mayor John Ditslear called the meeting to order pursuant to public notice with the following members present: Lawrence Stork and Jack Martin.

Also present were City Clerk Evelyn Lees, Deputy Mayor Steve Cooke, Deputy Clerk Jacqueline Thompson, City Attorney Michael Howard, department directors, staff, and interested citizens.

APPROVAL OF EXECUTIVE SESSION MEMORANDUM: MARCH 13, 2018

Mr. Martin moved to approve the minutes as presented, second Mr. Stork, three aye.

APPROVAL OF MINUTES: MARCH 13, 2018

Mr. Martin moved to approve the minutes as presented, second Mr. Stork, three aye.

PETITIONS OR COMMENTS BY CITIZENS WHO ARE PRESENT

There were no comments by citizens present.

APPROVAL OF AGENDA

Mr. Stork moved to approve the agenda as presented, second Mr. Martin, three aye.

NEW ITEMS FOR DISCUSSION

- #1 BOARD TO CONSIDER A CONTRACT WITH PROFESSIONAL ENVIRONMENTAL SERVICES, LLC FOR FERTILIZER AND WEED CONTROL APPLICATIONS AT ALL FIRE STATIONS (ASSISTANT CHIEF MITCHELL)

Chief Mitchell stated this is an annual request for approval of a lawn fertilization and weed control contract for all seven fire stations with Professional Environmental Services, LLC for a total of \$3,838.00. He stated this is the same company they have used for years, and the price is the same as last year. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

- #2 BOARD TO CONSIDER THE WRITE-OFF OF UNPAID DEBT FOR EMS (DIVISION CHIEF MACKY)

Chief Macky requested approval to write off unpaid debt for Emergency Medical Services in the amount of \$62,759.44. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

- #3 BOARD TO CONSIDER ADDITIONAL LEAVE TIME ON BEHALF OF A CITY EMPLOYEE (HOLLY RAMON)

Ms. Ramon stated as discussed in Executive Session, an employee who has exhausted his 12 weeks of Family Medical Leave requests an additional four weeks of leave. She stated during the additional leave he will not accrue any sick or vacation time. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

- #4 BOARD TO CONSIDER TEMPORARY CLOSURE OF LOGAN STREET BETWEEN 10TH AND 14TH STREETS (PATTY JOHNSON)

Mr. Stork stated he is not ready to approve this request because signatures from affected residents are obtained. He stated he also felt closing Logan Street at 10th Street is a safety hazard and asked the Street Department to investigate closing Logan Street at the alley east of 10th Street or at 11th Street. Mr. Stork moved to postpone for one month until the April 24th meeting, second Mr. Martin, three aye.

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**#5 BOARD TO CONSIDER AGREEMENT TO TERMINATE DEVELOPMENT
AGREEMENT (NEXXT SPINE) (MICHAEL HOWARD)**

Mr. Howard stated in 2013 an incentive was approved by the Common Council for Nexxt Spine, which is a manufacturing company that makes highly technical parts that are used in spinal surgeries. He stated the company has good jobs at high wages. He stated the incentive package expired on December 31, 2017. He stated the incentive primarily consisted of an interest free, forgivable loan to the company of up to \$320,000.00. The company has provided proof of investments that would qualify for the interest free loan of \$318,363.26. The company also was required to meet certain benchmarks regarding additional employees and payroll, which if not met would result in a portion of the loan not being forgiven and payment being due to the City. Mr. Howard stated he worked with Chad Sweeney of Ginovus and agreed to deduct the amount payable to the City from the amount of the loan payable to the company. He stated the agreement resulted in a net payment to the company of \$42,843.31. He stated all parties have agreed this payment will end the development agreement. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

**#6 BOARD TO CONSIDER THE WRITE-OFF OF UNPAID DEBT AT THE
WASTEWATER UTILITY (GERRI HENDERSON)**

Ms. Henderson requested permission to write off unpaid debt at the Wastewater Utility for the first quarter of 2017 in the amount of \$1,862.57. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

**#7 BOARD TO CONSIDER APPROVAL TO ENTER INTO AN AGREEMENT
WITH SUBURBAN GLASS SERVICE, INC. FOR THE REHABILITATION
AND REPLACEMENT OF EXTERIOR AND VESTIBULE INTERIOR
DOORS AT THE PUBLIC SAFETY BUILDING (DAVID DALE)**

Mr. Dale requested approval to contract with Suburban Glass Service, Inc. in the amount of \$43,825.00 for the rehabilitation and/or replacement of exterior and vestibule interior doors at the Public Safety Building. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

**#8 BOARD TO CONSIDER APPROVAL TO ENTER INTO AN AGREEMENT
WITH RENOVIA FOR THE REMOVAL OF WALLPAPER AND PAINTING
OF INTERIOR WALLS AT THE PUBLIC SAFETY BUILDING
(DAVID DALE)**

Mr. Dale requested approval to contract with Renovia for \$23,705.00 to remove wallpaper and paint public areas, restrooms, and hallways in the Public Safety Building. He stated no offices or staff areas will be affected. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

**#9 BOARD TO HEAR AN UPDATE ON IMPROVEMENTS AT RIVERSIDE
CEMETERY (EVELYN LEES)**

Ms. Lees briefed the Board on recent improvements at the cemetery, since they are the official trustees. She stated in late 2017, a portion of chain link fence from the maintenance shed west and then south to the southern border was replaced with the black fencing used elsewhere. She stated the same fencing was used to enclose Babyland, which was not previously marked. She stated 19 babies are buried there, but only six graves are marked. She stated as a part of the project, she contracted with RC Metals on Maple Avenue to make a marker for Babyland with the names of all the babies there. She stated the marker will be installed very soon. Ms. Lees stated at its August 15, 2017 meeting, the Board gave approval to apply for recognition from the State as a Heritage Cemetery. She stated the State approved the application, and two designation signs have been installed. She stated each entrance now has a Heritage sign on one side and a cemetery rules sign posted on the other side. She commended the Street Department for their

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excellent installation. She stated one more sign will be installed outside the northern fence of the cemetery near the Riverwalk trailhead. Ms. Lees stated last year GIS began mapping the entire cemetery. She stated Shawn Louks began with mapping the newer, south section, then moved to the east sections and moved west. She stated he is now at the old reviewing stand, with only the oldest part of the cemetery to the west left. She noted because in the older sections the marker placement was not consistent, Mr. Louks has probed the graves to get accurate placement of graves. She stated during this process, Mr. Louks has found headstones that had fallen over and been covered with sod. He has uncovered these still-legible headstones, which the Street Department will reset. She stated to date he has uncovered 32 headstones, which is quite remarkable. She stated the GIS data has been processed by Mike Morris and Rick Ehlin in GIS, and once it is complete, the information will be available on the City's website. She stated citizens will be able to click on a grave on the map and see basic information and a picture of the headstone. She commended Deputy Clerk Jacque Thompson for reorganizing the cemetery records and reconciling them with the GIS data. She commended everyone who has worked on this important project. She stated the next step will be restoring and preserving the headstones that need repair.

**#10 BOARD TO CONSIDER AN AGREEMENT WITH AMERICAN
STRUCTUREPOINT FOR RIGHT-OF-WAY PROCUREMENT SERVICES
FOR VARIOUS PROJECTS (JOHN BEERY)**

Assistant City Engineer Jim Hellmann requested approval of an agreement with American Structurepoint for land acquisition and appraisal services for right-of-way parcels for the Midland Trace Trail corridor, 136th Street at Brooks School Road, and a culvert over William Lehr Ditch east of Marilyn Road at Greenfield Avenue. He stated funding has already been approved by the Council. The amount is not to exceed \$80,355.00. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

**#11 BOARD TO APPROVE CHANGE ORDER NO. 1 AND CONTRACT CLOSE
OUT WITH E&B PAVING, INC. FOR 141st STREET IMPROVEMENTS (EN-
280-05) (JIM HELLMANN)**

Mr. Hellmann stated this change order for the improvements to 141st Street as part of the BorgWarner project is a deduction of \$25,967.48 due to better soils than were expected. He stated all required paperwork has been received, and the final contract amount is \$589,516.48. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

**#12 BOARD TO CONSIDER CONTRACT WITH MILLER SURVEYING FOR
TOPOGRAPHIC SURVEYING AND PROPERTY DESCRIPTIONS AT
GREENFIELD AVENUE OVER LEHR DITCH (EN-297) (JIM HELLMANN)**

Mr. Hellmann stated this contract is for a topographic survey and legal descriptions for three parcels at Greenfield Avenue and William Lehr Ditch. The contract is for \$12,250.00. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

**#13 BOARD TO CONSIDER PERMISSION TO ADVERTISE FOR BIDS FOR
2018 STREET REHABILITATION - CONTRACT II (EN-293-02) (ANDREW
RODEWALD)**

Mr. Rodewald requested permission to bid the 2018 Street Rehabilitation – Contract II project. He stated this is the large road resurfacing and curb/sidewalk contract, which he anticipates bidding on April 24th. He stated there are four alternates planned; depending on pricing, as many alternates as possible will be included in the contract. He stated he hopes to include the majority of the alternates. Mr. Martin moved to approve as requested, second Mr. Stork, three aye.

Mr. Rodewald added he has confirmed that the road closure approved at the last meeting to do work on Little Chicago Road will be done on April 4th, and the work on 171st Street scheduled to begin tomorrow has been postponed to Monday due to the rain.

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#14 BOARD TO CONSIDER ACCEPTANCE OF ILP RELATED SURETIES FOR
THE CONNER CROSSING AMENITY AREA (BRIAN GRAY)

This request is for acceptance of the performance bonds associated with the ILP covering erosion control, common area sidewalks, curb, stone, base, intermediate and HMA surface for the Conner Crossing Amenity Area. Mr. Stork moved to approve as requested, second Mr. Martin, three aye.

ADJOURNMENT

There being no further business before the Board of Public Works and Safety this 27th day of March, 2018, Mr. Martin moved to adjourn the meeting, second Mr. Stork, three aye.

JOHN DITSLEAR, MAYOR

ATTEST:

EVELYN L. LEES, CLERK