



# Board of Public Works and Safety

## Agenda Item

### Cover Sheet

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**MEETING DATE:** March 27, 2018

☒ New Item for Discussion

☐ Previously Discussed Item

☐ Miscellaneous

**ITEM #:** 12

**INITIATED BY:** Jim Hellmann

☒ Information Attached

☐ Bring Paperwork from Previous Meeting

☐ Verbal

☐ No Paperwork at Time of Meeting



To: Board of Public Works & Safety  
From: Jim Hellmann  
Date: March 22, 2018  
Re: Greenfield Avenue over Lehr Ditch – Surveying  
EN-297-01

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Attached is a contract with Miller Surveying, Inc. to complete topographic survey and legal descriptions for three parcels at Greenfield Avenue over Lehr Ditch. Site investigation last year identified that the existing culvert structure needs to be replaced. The new structure will be sized to accommodate trail connections and future roundabout at Greenfield Avenue and Marilyn Road. Contract is a lump sum contract of \$12,250.

**I recommend the Board of Public Works and Safety to approve the agreement with Miller Surveying.**

Your consideration in this matter is appreciated.

Established 1971

# MILLER SURVEYING, INC.

## LAND SURVEYING AND ENGINEERING

948 Conner Street • Noblesville, Indiana 46060  
(317) 773-2644 • FAX (317) 773-2694 • 1-800-886-2644

March 16, 2018

City of Noblesville  
Board of Public Works and Safety  
16 S. 10th Street, STE 155  
Noblesville, IN 46060  
Ph: (317) 776-6330

Re: **EN-297**, Greenfield Avenue over Lehr Ditch, as shown on the drawing.

Miller Surveying Inc (MSI) appreciates this opportunity to provide you with professional surveying services. We look forward to the opportunity to work with you on this project. Based upon our findings, we understand the scope of services for surveying to be as follows:

### Surveying Services

The proposed area of survey is located at Greenfield Avenue and Marilyn Road, The City's project number is **EN-297**, Greenfield Avenue, as shown on the drawing.

The approximate topo/utility survey limits are outlined in RED, as shown on the attached drawing as Exhibit A.

Miller Surveying Inc will perform a topographic and utility survey of the proposed parcel in accordance with the requirements of Indiana Administrative Code Title 865 article 1 chapter 12 that defines the "Minimum Standards for Competent Practice of Land Surveying."

- Topographic Survey, including
  - o Last deed of record
  - o Utilities
  - o Easements (utilities, regulated drain, ...)
  - o Cross-sections along Greenfield Avenue, Marilyn Road, and Lehr Ditch
    - § Including the pond outfall storm structures to know normal pool
  - o Preparation of legal descriptions (plat, legal, computations)
    - § 3 parcels.
    - § Stake the R/W in the field two times.

### Surveying Schedule

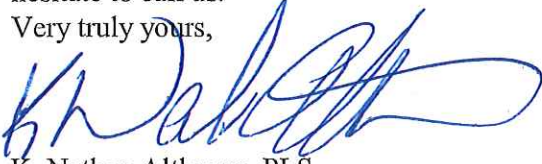
Given our current commitments, we can begin surveying work within 2 working days of receiving notice to proceed. Miller Surveying Inc anticipates being able to deliver the Topographic Survey in 15 working days following the notice to proceed.

Surveying Fee

Miller Surveying Inc will perform the above-described professional services for a lump sum fee of \$12,250.00.

We look forward to working with you on this project. If you have any questions please do not hesitate to call us.

Very truly yours,



K. Nathan Althouse, PLS  
Director of Survey

ALL OF WHICH IS APPROVED by the Board of Public Works and Safety this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
John Ditslear, Mayor

\_\_\_\_\_  
Lawrence Stork, Member

\_\_\_\_\_  
Jack Martin, Member

ATTEST

\_\_\_\_\_  
Evelyn L. Lees, Clerk

Exhibit A

City of Noblesville

