

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE**

DATE: DECEMBER 19, 2017

PREVIOUSLY DISCUSSED ITEMS

NEW ITEMS FOR DISCUSSION XXX

MISCELLANEOUS _____

ITEM# #11

SOURCE:

DOCUMENTS PREPARED BY: JEFFREY SPALDING

VERBAL:

INFORMATION ATTACHED: XXX

NO PAPERWORK AT TIME OF PACKETS:

BRING PAPERWORK FROM PREVIOUS MEETING:



MEMORANDUM – Office of Finance & Accounting

TO: Members of the Board of Public Works
FROM: Jeffrey L. Spalding, CFO and Controller
DATE: December 19, 2017
SUBJECT: **Animal Control Service Agreement**
Humane Society of Hamilton County

This is a renewal agreement with a current vendor for an existing service to the City. The Humane Society of Hamilton County (HSHC) provides care for unwanted animals discarded by residents of the county. The City participates in a cost sharing program, with the other local government units in the county, to support the HSHC operating budget.

The cost share amounts are built on the basis that each participating unit will cover the cost of the first seven (7) days of care provided to each animal delivered to the HSHC shelter. Any cost for animal care beyond seven (7) days is borne by other HSHC funding sources (primarily philanthropic giving). That seven (7) day cost of care is calculated as \$204.15 per animal for 2018. Based on a presumption that the City of Noblesville will deliver 895 animals to the shelter, our 2018 cost share amount is \$165,464 (also factoring in certain adjustments). Per the agreement, that amount is to be paid in twelve (12) monthly installments of \$13,789.

A copy of and the executed renewal agreement with the HSHC is also attached. In as rush, I had the agreement signed by the Mayor and returned to HSHC before it occurred to me that prior approval by this board was necessary.

I am available at your call for any questions about this agreement.

Attachments

JLS:jls

I:\Clerk, BOW, and Council\Board of Public Works\12 19 2017 BOW Meeting\BOW Approval Request - 12 19 2017 Meeting - Various Contract Approval Requests.docx

Humane Society for Hamilton County

Service Agreement – 2018

This Agreement is entered into by the City of Noblesville, Indiana, a municipal corporation (hereinafter referred to as the "City"), and the Humane Society for Hamilton County, Inc., an Indiana not-for-profit corporation (hereinafter referred to as the "Society").

WITNESSETH:

WHEREAS, the Society operates a shelter for unwanted animals of Hamilton County located at 1721 Pleasant Street, Suite B, in Noblesville, Indiana;

WHEREAS, by law, the City is required to provide shelter to unwanted animals for seven (7) days; and

WHEREAS, the Society and the City wish to set forth an arrangement by which the Society will provide services to residents of the City.

NOW THEREFORE, in consideration of the mutual covenants and conditions set forth below, the parties agree as follows:

1. **Term:** The original term of this Agreement shall be from January 1, 2018 to December 31, 2018.
2. **Definitions:**
 - a. "Unwanted animal" is defined as "(1) an animal delivered to the Society by a law enforcement officer of the City; or (2) an animal which is delivered to the Shelter by a resident of the City, which is not owned or controlled by the resident, but is delivered by the resident in order that the animal may be treated humanely; or (3) an animal delivered to the shelter by its owner, who resides within the City. (4) an animal delivered to the

the owner pays the Society in full at the close of the investigation. The Society will not invoice individual pet owners or pursue reimbursement through collections for services provided at the request of the City. The City will be invoiced for any services not paid in full by owners when the pet is returned or the case is closed without the pet's return.

6. Reports and Audits: The Society will provide the City with regular reports regarding the unwanted animals delivered to the Society and will cooperate with any audit required by state or federal law, the City, the Hamilton County Council, the Hamilton County Board of Commissioners, and/or the Indiana State Board of Accounts or their respective designees.

AGREED to this 15 day of August, 2017.

HUMANE SOCIETY FOR HAMILTON COUNTY

Rebecca Stevens

Date: 8-15-17

Signature of Authorized Representative

Rebecca M. Stevens

Printed Name of Authorized Representative

CITY OF NOBLESVILLE

Date: _____

Signature of Authorized Representative

Printed Name of Authorized Representative

10606507.1 (OGLETREE)

All of which is approved by the Board of Public Works and Safety of the City of Noblesville this
_____ day of _____ 2017.

JOHN DITSLEAR, MAYOR

LAWRENCE STORK, MEMBER

JACK MARTIN, MEMBER

ATTEST:

EVELYN L. LEES, CLERK
CITY OF NOBLESVILLE, INDIANA