

**BOARD OF PUBLIC WORKS AND SAFETY
CITY OF NOBLESVILLE**

DATE: AUGUST 29, 2017

PREVIOUSLY DISCUSSED ITEMS

NEW ITEMS FOR DISCUSSION XXX

MISCELLANEOUS

ITEM# #6

SOURCE:

DOCUMENTS PREPARED BY: PATTY JOHNSON

VERBAL:

INFORMATION ATTACHED: XXX

NO PAPERWORK AT TIME OF PACKETS:

BRING PAPERWORK FROM PREVIOUS COUNCIL MEETING:



Street Department

TO: Board of Public Works and Safety

FROM: Patty Johnson

DATE: August 23, 2017

Attached you will find a request from Nickel Plate Arts, Inc. requesting to close Maple Street west of 8th Street to the first alley west in order to touch up the crosswalk paint. They are requesting this closure to take place by noon on Friday, September 15th and reopen around 9:00 am on Monday, September 18th. They will set up a large tent across Maple Street and will have small pop-up tents throughout the area. This item has been provided to the appropriate City departments for their approval. Please feel free to contact me if you have further questions. Thank you

Application- Special Event Encroachment Permit

1. ENCROACHMENT LOCATION INFORMATION

Address or Location of Special Event: Maple Street, from the west side of the intersection at 8th through to the alley west of 8th street, along the Nickel Plate Arts campus.

All Events: A map detailing placement of event (site map) will be required for all events. If your event contains a program of various locations, your proposed route must also be attached to this application.

2. APPLICANT CONTACT INFORMATION

Organization: Nickel Plate Arts Contact Name: Ailithir McGill
Address: 107 s 8th City: Noblesville State: IN Zip: 46060
Phone: 317-452-3690 Email: amcgill@nickelplatearts.org Non-Profit: Yes ☒ No ☐

3. EVENT LOGISTICS

Name of Event: Nickel Plate Arts 5th Anniversary Celebration

Type of Event: Concert ☐ Entertainment ☐ Environmental ☐ Block Party ☐
Cultural ☐ Sports ☐ Walk/Run/Fitness ☐ Reunion ☐
Fundraiser ☒ Other (please explain) _____

What is the purpose of the event? (Please explain and attach a detailed copy of your agenda or planned activities)

To celebrate our 5th Anniversary and, after the event, to touch up the crosswalks at 8th and Maple.

Event Requirements: Traffic Control/Security ☐ EMS Presence ☐ Event Barricades ☒
Trash Pickup ☒ Park Facilities* ☐

Requested date/time for event:

Starting Date: Sept 15 Ending Date: Sept 18 Start Time: 12 p.m. End Time: 9 a.m.

Set-up Date/Time: Fri, Sept 15th around 12 p.m. Tear Down Date/Time: Mon, Sept 18th, around 9 a.m.

Total number of anticipated participants (including volunteers, spectators, runners, etc): 110 attendees, performers, & staff

Is this a first time event for you or the sponsoring organization at this location? Yes ☐ No ☒

Do you plan to erect temporary structures such as stages, tents, booths, tables, bounce houses, etc for this event?

Yes ☒ No ☐ If yes, please describe: We will erect a large tent across Maple street and will have small pop-up tents throughout our campus. We will touch up the crosswalk on Sunday, Sept 17th.

Based upon size, location, and nature of your event you may require additional City resources. These resources will be assessed and required by various City personnel and the cost will be reflected in your permit fee. For more information on fees for special events click here.

See reverse side for terms and conditions of approval

*Requires an additional application/permit

THE APPLICANT IS RESPONSIBLE FOR ENSURING THAT THE FOLLOWING REGULATIONS ARE MET AT ALL TIMES. FAILURE TO MEET ANY OF THE FOLLOWING WILL RESULT IN THE DENIAL OR REVOCATION OF THIS PERMIT AND POSSIBLE ENFORCEMENT ACTION BEING TAKEN AS OUTLINED BY THE CITY OF NOBLESVILLE CODE OF ORDINANCES.

1. Encroachment permits are required for any obstruction, use, or activity within a public right-of-way or city easement.
2. The undersigned shall notify the Designated Department(s) a minimum of 14 days prior to the time the activity is to take place in order to assure the existence of available resources.
3. In cases where the activities authorized by the permit will interfere with traffic flow on streets, the application will be assessed by the Noblesville Police Department, Noblesville Fire Department, and the Noblesville Street Department to determine number of necessary City personnel and/or equipment and a fee will be assigned based on number of persons/equipment and the total number of hours for the event.
4. The applicant shall hold harmless and indemnify the City of Noblesville from, for and against any claim of any person in tort, contract, or otherwise arising out of the act or omissions of the applicant, their agents, representatives, participants, etc.
5. Any applications for encroachments under this section must include a site plan that details specifically the number and location of encroachments. Site plans should also include identification of uses on each section of their location or route.
6. All applications must be approved by the Board of Public Works and Safety and may be subject to conditions set out by the Board, and are not eligible for an administrative approval.
7. All applicants shall be required to submit to the Designated Department proof of insurance for general liability within the (10) business days that states that the City of Noblesville, Indiana is listed as an additional co-insured. The minimum insurance requirement shall be \$1,000,000 per occurrence, \$300,000 per person, and \$50,000 for legal unless the Board of Public Works and Safety decides to reduce or increase the amounts.

8-22-17
DATE

Ailithir McGill
SIGNATURE OF APPLICANT

Ailithir McGill
NAME OF APPLICANT (PRINTED)

SUBSCRIBED AND SWORN to me, a Notary Public in and for said County and State, this 22nd
Day of August, 20 17.

My Commission Expires:

May 4, 2025

Madeline S. Blongren
Printed: Madeline S. Blongren

NOTARY PUBLIC
A resident of Hamilton County, IN.



MADELINE S.
BLOMGREN
Notary Public
State of Indiana
My Commission Expires
May 4, 2025

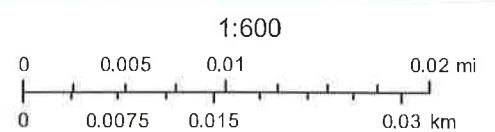
1575 Pleasant Street • Noblesville, Indiana 46060
Phone (317) 776-6348 • Fax (317) 776-4639

Nickel Plate Arts



August 23, 2017

Parcels



Basemap information here